## Important Yearbook Dates and Deadlines

### for Seniors and their guardians

# September 22<sup>nd</sup> 6:00pm: Baby Ad Help Session in the Language Lab

(led by Walsworth representative) October 16<sup>th</sup>: Senior/Baby Ads Due -see website for guidelines \$200 (send to <u>hsyearbook@manhassetschools.org</u>) November 11<sup>th</sup>: Senior Picture Selection (follow directions in mailing sent home) December 31<sup>st</sup>: Purchase by Dec 31<sup>st</sup> and pay \$85(www.yearbookforever.com) January 1<sup>st</sup>: Yearbook cost increases to \$100 (www.yearbookforever.com)

### SENIOR PICTURES

Seniors should have already taken their senior photo. You will receive your proofs in the mail (approximately two weeks). Follow the directions provided with your proofs to select your yearbook portrait. **If you do not choose a picture by Nov. 11<sup>th</sup>, the photographer will select one for you**. Photo company information: <u>http://irvinsimon.com/</u> 516.437.4700 x221

#### SENIOR/BABY ADS

A full page ad is \$200. You can pay online at <u>www.yearbookforever.com</u>. Choose Manhasset High School and then choose Yearbook Ads. Ads are due on October 16<sup>th</sup>. **NO ADS WILL BE ACCEPTED AFTER THE FINAL DEADLINE OF OCTOBER 16<sup>th</sup>. If you do not submit a page and payment by** <u>October 16<sup>th</sup></u>, you will forfeit your allotted page. There are two options for baby ads:

- Create your own ad with Walsworth Yearbook's easy-to-use guide. This process is similar to creating an online holiday card. On the website choose: Build My Ad Online
  - See back for detailed instructions
- Pay for a local photography store to create the ad. On the website choose: Upload Finished Ad
  - File must be a jpeg format, 8.5x11in, 300dpi

#### SENIOR QUOTES

Quotes will be submitted electronically via a <u>survey monkey link</u> which will be sent out to your school **MUFSD email**. Links will be sent out at the beginning of next week. All quotes must be submitted by **SUNDAY**, **OCTOBER 16<sup>th</sup> at MIDNIGHT.** After that point, no quotes will be accepted.

- 1. Your quote can be no longer than <u>250 characters</u>.
  - a. You must have spaces
  - b. Words Only! No abbreviations, codes, cryptic words or initials will be accepted.
  - c. All quotes will be reviewed by staff and administration and we reserve the right to delete anything we deem inappropriate.
  - d. Any foreign language quotes must include a translation and will be verified.
  - e. Any quote which exceeds the character limit will not be accepted.

This is a friendly reminder that Yearbooks and Senior ads are now available for purchase! NO ADS WILL BE ACCEPTED AFTER OCTOBER 16. Don't delay! Below you fill find detailed instructions for purchasing a yearbook and ad.

1. Go to www.yearbookforever.com, type in and select Manhasset High School

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2. To purchase a Senior Ad click on BUY PERSONAL AD. Please be aware that at this time you must have your ad ready to upload or have your photos uploaded so that you can create and submit your ad online.

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- Not sure you ordered? Find an order
- **3.** Yearbooks must be purchased SEPERATELY from Ads. Return to the Manhasset High School page and select Buy Yearbook. Please be aware that supplies are limited!



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