



## MANHASSET SCHOOL COMMUNITY ASSOCIATION

June 2017

Dear Parents of Incoming 7<sup>th</sup> Graders,

Congratulations on your child's upcoming promotion to an official 7<sup>th</sup> grader! Wow, what an exciting time as your children make the move to middle school.

As summer gets underway, we are already looking forward to next year and starting to plan the Middle School SCA events and activities for 2017 - 2018. Parent support is a key ingredient to making these activities a success and I encourage you to volunteer your time and talents to one or more of the SCA positions. You can make a direct contribution to your child's educational experience by getting involved. **Please review the attached Volunteer Form and return it to me by July 20<sup>th</sup>.** If you have any questions about the positions or activities, feel free to call me at 627-1232 or email me at godwhit1@aol.com.

**Also, please take a moment to complete and return the SCA Email and Student Directory Form by July 20<sup>th</sup>.** In an effort to streamline communication, the SCA uses email as our primary source of communication. Additionally, we distribute a weekly email, the SCA Highlights, which lists the SCA and school events for the upcoming week. In addition to email, we help you communicate by publishing the Student Directory which proves to be an invaluable tool to stay in touch with classmates and parents. Directories are distributed to all secondary school families (Grades 7-12) in the Fall.

Your child's schedule will be mailed in mid-August. The Middle School will be open from 9 am - 1 pm on Wednesday, August 31 and Thursday, September 1 to provide an opportunity for incoming 7<sup>th</sup> graders to set up their lockers, locate classrooms and "walk through" their schedules. School opens on Tuesday, September 6<sup>th</sup>. All Middle School Fall sports start on **Tuesday, September 5<sup>th</sup>**, which is their first day back. If your child wishes to participate in a Fall sport, please complete a physical exam and submit the exam form. **A Health History form must be completed 30 days prior to the start of each sports season in order for your child to begin practicing with a team.** All forms are available throughout the year in the health and athletic offices in the secondary school and online [www.manhassetsschools.org](http://www.manhassetsschools.org)

Below are a few important dates to note on your calendar:

**August 30 & 31:** "Walk through" and locker set-up days – 9 am - 1 pm

**September 5:** First day of school; no regular classes as an orientation program is held.

The SCA also hosts the **Opening Day Picnic** for incoming 7<sup>th</sup> graders – pizza, ices and water are served.

**September 5:** Middle School Fall sports meetings

**September 13:** Middle School Open House for parents, 7:00 pm

**September 15:** First MS/HS Joint Parent Council SCA Meeting, 10:00 am

**September 14/15:** Photo/ID Card Days (during gym classes)

**October 6:** Middle School Welcome Back Dance 7:30-9:30pm

Have a wonderful summer...and see you in September!

Sincerely,

*Whitney Godfrey*

Whitney Godfrey  
Middle School SCA President



## Manhasset Middle School and High School SCA Email and Student Directory Form 2017-2018

Dear Parents and Guardians,

The SCA would like to increase the level of communication between our school and our parents and in order to streamline communication; we are using email as our primary source. Please complete the following information so that you stay informed of events and happenings. **Be assured that your email will only be used by the SCA as a method of communication.** Please fill this out at your earliest convenience but no later than **July 20<sup>th</sup>**.

IF YOUR CHILD WAS IN THE 2016-2017 SECONDARY SCHOOL DIRECTORY, GRADES 7-11, AND THERE IS NO CHANGE OF ADDRESS, PHONE, OR EMAIL, YOU **DO NOT** NEED TO SEND THIS IN. **NOTE: ALL INCOMING 7TH GRADERS MUST FILL OUT THIS FORM.**

Student's Name: \_\_\_\_\_ 2017-18 Grade: \_\_\_\_\_

Student's Name: \_\_\_\_\_ 2017-18 Grade: \_\_\_\_\_

Student's Name: \_\_\_\_\_ 2017-18 Grade: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_

Email: \_\_\_\_\_

***(Due to space constraints, only one email may be used in the Student Directory)***

Home Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

**The above information will also be used for the 2017-18 SCA Student Directory until your student graduates unless we receive updated information OR you request to be removed.** The Directory facilitates our students staying in touch with their classmates and assists parents in communicating with each other. The Directory will be distributed to all families with children in the Manhasset Secondary School (grades 7 – 12) and will be mailed upon publication.

\_\_\_ Please **DO NOT** include the information listed above in the 2017-2018 Student Directory

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Due to publication deadline, please mail this form NO LATER THAN July 20<sup>th</sup> to:**

Beth Miller  
SCA High School President  
59 Papermill Road  
Manhasset, New York 11030

- OR -

Whitney Godfrey  
SCA Middle School President  
55 Valley Road  
Manhasset, New York 11030



# Manhasset Middle School SCA Parent Volunteer Form 2017-2018

**Student's Name:** \_\_\_\_\_ **Grade 2017-2018:** \_\_\_\_\_

Parent Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

I am interested in volunteering for the following **Middle School SCA Parent Council positions** (two year term):

- |  |   |
|--|---|
| <input type="checkbox"/> MS Finance Chair                              | <input type="checkbox"/> Opening Day Picnic Chair, 7 <sup>th</sup> grade (1 yr) |
| <input type="checkbox"/> Grade Level Chair, 7 <sup>th</sup> Grade only | <input type="checkbox"/> Publicity Co-Chair                                     |
| <input type="checkbox"/> Halloween Party Chair                         | <input type="checkbox"/> Website Editor   |
| <input type="checkbox"/> Hospitality Chair                             | <input type="checkbox"/> End of Year BBQ Co-Chair                               |

I am interested in volunteering for the following **Middle School SCA Committees**:

- Directory (August/September)
- Opening Day Picnic for 7<sup>th</sup> graders (September 5)
- Photo Day (September 14/15)
- Halloween Party (October 31)
- End of Year BBQ (June 1)
- MS Dances
- Staff Appreciation Luncheon (May 16)

I am interested in volunteering for the following **SCA Executive Committee positions** (two year term):

- |   |  |
|---|--|
| <input type="checkbox"/> Planet Manhasset         | <input type="checkbox"/> Ways & Means Treasurer      |
| <input type="checkbox"/> Community Education      | <input type="checkbox"/> Project Share               |
| <input type="checkbox"/> Family Theater           | <input type="checkbox"/> Senior Banquet Co-Chairs    |
| <input type="checkbox"/> Health and Wellness      | <input type="checkbox"/> Frolic Co-Chairs            |
| <input type="checkbox"/> Summer Studies Co- Chair | <input type="checkbox"/> Educational Grants Co-Chair |
| <input type="checkbox"/> Membership               | <input type="checkbox"/> Publicity                   |

Please mail your completed form to me at 55 Valley Rd, Manhasset, NY 11030 by July 20<sup>th</sup>. If you have any questions, please email me at godwhit1@aol.com. Thank you for volunteering!

Whitney Godfrey  
SCA Middle School President