



## Manhasset Middle School and High School SCA Email and Student Directory Form 2017-2018

Dear Parents and Guardians,

The SCA would like to increase the level of communication between our school and our parents and in order to streamline communication; we are using email as our primary source. Please complete the following information so that you stay informed of events and happenings. **Be assured that your email will only be used by the SCA as a method of communication.** Please fill this out at your earliest convenience but no later than **July 20<sup>th</sup>**.

IF YOUR CHILD WAS IN THE 2016-2017 SECONDARY SCHOOL DIRECTORY, GRADES 7-11, AND THERE IS NO CHANGE OF ADDRESS, PHONE, OR EMAIL, YOU **DO NOT** NEED TO SEND THIS IN. **NOTE: ALL INCOMING 7TH GRADERS MUST FILL OUT THIS FORM.**

Student's Name: \_\_\_\_\_ 2017-18 Grade: \_\_\_\_\_

Student's Name: \_\_\_\_\_ 2017-18 Grade: \_\_\_\_\_

Student's Name: \_\_\_\_\_ 2017-18 Grade: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_

Email: \_\_\_\_\_

***(Due to space constraints, only one email may be used in the Student Directory)***

Home Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

**The above information will also be used for the 2017-18 SCA Student Directory until your student graduates unless we receive updated information OR you request to be removed.** The Directory facilitates our students staying in touch with their classmates and assists parents in communicating with each other. The Directory will be distributed to all families with children in the Manhasset Secondary School (grades 7 – 12) and will be mailed upon publication.

\_\_\_ Please **DO NOT** include the information listed above in the 2017-2018 Student Directory

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Due to publication deadline, please mail this form NO LATER THAN July 20<sup>th</sup> to:**

Beth Miller  
SCA High School President  
59 Papermill Road  
Manhasset, New York 11030

- OR -

Whitney Godfrey  
SCA Middle School President  
55 Valley Road  
Manhasset, New York 11030