



## **SCA Executive Board Meeting Minutes**

**Date:** Friday, March 7, 2014

**Call to Order:** 9:09 am

**Meeting adjourned:** 09:58 am

**Officers Present:** Caroline Kenlon, Kristin Ryan, Kristin Mulholland, Jill Ridini, Jill Pullano

### **Pledge of Allegiance**

#### **Executive President's Welcome – Caroline Kenlon for Renee Press**

- Caroline welcomed all to the meeting.

#### **Executive Secretary's Report – Jill Pullano**

- Approval of Minutes:
  - Minutes were approved from the January 10, 2014 Open Executive Board Meeting.
- Report of interim board votes:
  - On January 27, 2014 the Executive Board approved the payment of \$940 in student assistance, representing half of the total cost for a semester, for four students to attend Drivers Education Class.

#### **Executive President's Report – Caroline Kenlon for Renee Press**

- SCA Fair Sub-committee chairs are urgently needed for Attic Treasures, the SCA Grill (which we will not have without a chair), and books. As we move a bit further in to the planning, we will put up a sign up genius for day of fair volunteers, which will again include an opportunity for HS students to get service credit.
- If you cannot help with your time, please consider contributing to the Fair Journal, a ride or booth, or underwriting. The deadline has been extended, so please contact Santina Petruso for sponsorship opportunities.
- Thank you to the teachers who voted to accept the contract renewal. They helped last year when cuts needed to be made for our second proposed budget.
- Upcoming Events:
  - Saturday, March 8, School Budget Workshop, key points presentation 9-10am Band Room, followed by a detailed analysis in the Board Room 10am-3pm.
  - Tuesday, March 25, School Budget Review and Q&A sponsored by the Manhasset SCA, Secondary School Black Box Theatre, 8pm.

#### **Executive Treasurer's Report – Caroline Kenlon for Karen Blando**

- Under Sources of Funds, Membership Dues continue to be received from the recent Membership Postcard mailing. To date, we have surpassed our Net Budget Goal of \$34,000, a 20% increase over last year's Budget. While the 2013-14 Budget sounds aggressive, it reflects the 20% Dues increase that took effect this year. By yearend, however, it is anticipated that we will show growth in Membership received and a testament to the excellent job done by our Membership Chairs' increased diligence on record keeping.
- Additionally, we received a rebate from the NY State Insurance Fund for Worker's Compensation premiums paid for Saturday Series instructors over the prior 2 years. This error was due to a miscalculation by the State Auditor for Worker's Comp. The amount of the refund was \$5,636.23 and is reflected in the "Other" line under Sources.
- The Secondary School Photo Days Rebate check was received in the amount of \$5,847.22 and reflects rebates for grades 7-11.

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- The Winter Session of Saturday Series is in full swing with enrollment up slightly over the Fall Session, as reflected in the Revenue received. The Saturday Series sessions were also split on the Financial Statement to have better information of each session. A complete Saturday Series P&L for the Winter Session will be complete after the 2nd installment of the instructor's fees and Custodial Expenses paid to the District.
- For Budgeted Expenditures, Executive Level, the following are noteworthy changes for the period:
  - Community Education expenses, which help to raise community awareness of the District Budget process, have begun to be paid. Firstly, the ribbons have been purchased for a visual reminder to vote, and the first mailing has gone out to the community.
  - The Family Theatre P&L is pending the Custodial Expense due the District, but otherwise complete. The SCA budgets \$1,000 to support Family Theatre so, the current loss shown in the fund balance will be offset by the budgeting process.
- At the Secondary School level, the Middle School has received Extended Extras payments for the Science and Math programs, otherwise, no notable changes to report.
- At Munsey Park, the following updates to note:
  - The Winter Session of Extended Extras is in process, an excellent enrollment period. Munsey Park will have a Spring "mini-session" after this session concludes.
  - Munsey Park Field Trips has reported expenses to date of \$2,737.17 and will incur an additional expense of approximately \$4,030 before yearend. As approved by the Executive Board of the SCA, each elementary school agreed to fund the transportation cost for one field trip per grade, K through 6th. The cost of the transportation is to be paid out of each individual school's "profit". The Munsey Park Field Trip total expense for the year is expected to be approximately \$7,000.
- At Shelter Rock, the following updates are worth mentioning:
  - The Winter Session of Extended Extras is in process, another strong enrollment period.
  - Shelter Rock Field Trips has reported expenses to date of \$4,128.31 and will incur an additional expense of approximately \$3,810 before yearend. It is worth noting the payments to date are higher than originally estimated, as the 6th Grade field trip to the Long Island Aquarium was a further distance than the trip that was originally planned. Specifically, the expense was more than double at \$2,600 (the original selection was to the NY Aquarium in Coney Island, however the Aquarium received significant damage in Hurricane Sandy and had not opened). The Field Trip total for Shelter Rock will be approximately \$7,900 for the year.
  - The Kidz Holiday Bazaar resulted in a profit of just under \$500. Given the volume of purchases made, it has been suggested to potentially interview other vendors as the profit margin is quite low. Shelter Rock loves the program, so continuing it is important.
  - The Photo Day rebate check was received in the amount of \$4,954.67

### Presidents' Reports

#### High School - Caroline Kenlon

- The second half of the year in HS is all about the dances and proms, and we have successfully survived the Frosh, Soph, and Junior Prom to date.
- The freshman class also held their Frolic fundraiser on January 11, thanks to Carol and Vivian and their committee for a successful event. The sophomore class will have one in the Spring and the Juniors held their event at Louie's in Port Washington, thanks to Ruth and Semira for coordinating a fun night.
- The Senior Prom is scheduled for April 5 at North Hempstead Country Club. Tickets will go on sale March 26 - March 28.
- Most Varsity and JV sports started this week. Tennis and badminton are planned to start on March 10. And finally, Golf starts on March 17.
- Health and Wellness week takes place during gyms periods the week of March 24.
- The HS Spring play, "The Tempest" will be performed on March 14 and 15, 7:30 pm

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- Upcoming Events:
  - March 8, Budget Work Session
  - March 18, 10th Grade Parent Meeting, students welcome! NEW DATE
  - March 19, Guidance Career Night, Black Box Theater, 7:30pm Topic: Careers in Education
  - March 27, Speaker NBA star Chris Herren, sponsored by CASA, Booster Club and SCA

### **Middle School – Jill Ridini for Michaela Sheridan**

- The National Junior Honor Society induction was on January 28. Mrs. Milana and the inductees did a great job with the ceremony.
- The Middle School hosted a 6<sup>th</sup> Grade Parent Night on Wednesday, March 5. Parents were taken on a guided tour of the school starting at 7:30 pm. The tour was followed by a presentation in the Auditorium. Parents had the opportunity to hear from each of the building administrators, district coordinators, and directors. The Power Point presentation will be available on the school website. 6<sup>th</sup> Grade students will have an orientation Friday, May 23.
- The MS Muscular Dystrophy Association (MDA) SUPERDANCE is being held tonight from 7:30-9:30. Donations of \$10 or more will be taken at the door. All students should be picked up and dropped off by the PE entrance in the rear of the school.
- Tuesday March 11, 3:15pm-6pm there will be auditions for the MS Spring Musical, "Fame Jr."
- The week of March 24 is Health and Wellness Week. During this week, MS students will participate in Physical Education programs designed to promote healthy living.

### **Munsey Park – Kristen Ryan for Liz Tomaselli**

- January 13-17: The Health and Wellness Committee celebrated the Winter Olympics. Thank you to Laura Dilimetin and Erich Kinloch for organizing a fun filled week.
- January 31: Guess Who's Coming to Read? was a great success thanks to Sue Sabiston and Alison Gore. We had many wonderful readers come to Munsey Park and read to our K-3<sup>rd</sup> graders.
- March 3-7: Our Book Fair Fiesta is well on its way to being a huge success! Our preliminary numbers show that as of last Wednesday our numbers were already at a \$3,000 increase over last year. A big thank you to Cathy Conniff and Sharon Messina for a fabulous job all around. I must also mention Noreen LaBenne and Rachel Titus for the outstanding job they did on Family Night!! I would also like to thank all of the volunteers for their hours of work and commitment to Munsey Park and our children.
- Extended Extras: Will begin next week on March 11. Registration forms were e-mailed Thursday morning and must be returned by Monday. The programs offered are Chess, Computers, Legos, Sports and Games, Science, Storytelling and Theatre for grades 1-6. Something for everyone!
- Maturation Night: 5<sup>th</sup> Grade will be held March 13 and 6<sup>th</sup> Grade will be held March 11. All sessions will begin at 7 pm.
- Jump For A Cure: will be held on March 19. This is an annual fundraiser for JDRF. We thank Lisa Sciarrino and Annette Spina who year after year put so much effort into creating awareness for students and their families about Juvenile Diabetes.
- Upcoming State Testing Dates: ELA April 1-3, and State Math April 30 - May 2
- Student Council has decided to support two additional causes and events: On April 2 our students will be invited to wear blue in support of World Autism Awareness Day and on April 22 our students will be invited to wear green in support of Earth Day.

**Shelter Rock - Kristin Mulholland**

- Guess Who's Coming to Read- January 29: 21 readers participated this year. Thanks to Dani Westfall and Robin Held for a great group of readers.
- Box tops Collection for the middle of the year is going well. Grade 6 has collected 1,330. Thanks to Margaret Fink and Leslie Ghize for counting all of the box tops.
- Book Fair Fiesta- The Book Fair is going well. We had the author Eve Feldman on Monday night for Family night. Liz Blaney did a wonderful job decorating our library and hallways in a fiesta theme. Christine Monteroso is doing a fabulous job ordering and selling books. We had a raffle on family night. Thanks to the generous donations from Abrakadoodle, Matty's Toy Stop, Frozen Ropes, Chocolate Works, the Science Museum of Long Island, and Indi Surf and Skate. Our Preschool Event was Thursday, March 6 from 12:15-1:15pm.
- Grade 6 Parent Night was held at the MHS Auditorium at 7:30pm on March 5.
- Upcoming Events:
  - Grade 6 Maturation Night- March 11, 7pm.
  - MP/SR Joint Parent Council Meeting- Mr. Cardillo will speak about the budget on Wednesday, March 12 at MP 9:30 am. Please place your questions about the budget in the index card box at Joanne's desk in Shelter Rock.
  - Grade 5 Maturation Night at 7pm on March 13.
  - Long Term Facilities Planning Committee: John Anderson and Kim Kuester will represent Shelter Rock on this committee.
  - SCA Fair sign up: Linda Gurino needs help with the fair. As of February 24, chairs were needed for Dunk Tank, Grand Raffle, Iron Man, Attic Treasures, Books, Toys, International Booth, SCA Grill, Beverages, Runner Coordinator, and Photo Booth.
  - Extended Extras: Due to snow, some classes will run until the first week of April. We will skip a spring session because it would only have been for 4 weeks.

**Board of Education Update – Regina Rule**

- The Gap Elimination Adjustment Letter to elected officials can be found on the website. Just print, sign, and mail.
- The website also includes a link to a helpful video that discusses the Gap Elimination Adjustment in lay terms.
- Our state funding has been reduced \$850,000 in each of the last five years due to the Gap Elimination Adjustment so it is important to work toward restoring the funding to our budget.

**Superintendent's Update – Charles Cardillo**

- The Gap Elimination Adjustment has had a large impact on our budget. This is the first time that there has been an intensely focused effort on this item. And so there is optimism that has not before existed that there will be a change to this in the future.
- There is a possibility that we will find some relief related to the Common Core standards. Events will be playing out over the coming weeks that may impact this.
- We had timely settlements of teachers' agreements.
- The proposed budget will be at the tax cap.
- The Long Term Facilities Planning Committee will be completing a walking tour in anticipation of its June recommendations presentation.

**Liaison Updates**

**CASA**

- The parenting workshops are continuing at the Manhasset Library.
- We are partnering with CASA to raise funds through a prom promotion offered by The Gibson, The Flower Shop, Inc. and Adelina Hair. Each is donating 20% of prom sales to the SCA/CASA. Please mention that you are shopping for a MHS student when you are in those stores.
- On March 27, the SCA, CASA and the Booster Club have Chris Herron coming during the day to speak with high school students and that evening he will address the subject of drug abuse with parents and community members.

**SEPTA**

- Tuesday, March 11: Have a Successful CPSE / CSE meeting. Discussion led by Ann Mergler. Advocate for Success LLC. In addition, Allison Rushforth, Executive Director of Special Ed, will review the Special Education budget for the 2014-2015 school year. Held in Manhasset Public Library, from 7pm-9pm.
- Sunday, March 30: Music Therapy - all children ages 3-9 invited to have a fun filled hour with "Matt the Music Man". A fun, animated, one of a kind music show for children and families. Held at Bayview Avenue Firehouse, from 2pm-3pm.

**Executive Committee Updates**

**Community Education**

- On Saturday, March 8 Superintendent Charlie Cardillo will present the 2014-2015 Preliminary Working Budget to the Board of Education and begin the process of community discussion on the specifics of the working budget. It will be held from 9:00 to 10:15 in the Secondary School Band Room and from 10:30 to 3:00pm in the Secondary School Board Room. Parents are encouraged to join the Board and the administration for any portion of the meeting that best fits their schedule.
- The next CEC meeting will be on Tuesday, March 11 at 9:30am. Contact Mimi Donohue or Christine Monteroso, if you would like information on CEC or would like to join their efforts.

**Nominating**

- Co-Chairs Mary Bellucci and Christine Arella have a slate of nominees which they will announce soon. The positions that were up for nomination this year were: Middle School President, Munsey Park School President and Executive Treasurer. Thank you to all of the committee members for their work.

**Planet Manhasset**

- Planet Manhasset was awarded a \$2,000 grant from Whole Kids, a nonprofit foundation founded by Whole Foods.

**Project Share**

- We are pleased that PS was able to provide financial assistance for several students who otherwise may not have been able to go to the proms and socials with their classmates.
- Upcoming work for Project Share will include assisting with prom dresses and replenishing school supplies. Thank you to Amy Hill, Diane Gershowitz and all of the volunteers.

**Saturday Series**

- Saturday Series will continue for four more weeks. On March 29, the Musical Theatre Production of "Alice in Wonderland" is scheduled to be performed in the Shelter Rock Auditorium. Admission is free.
- Committee Chairs will be needed for the Winter 2015 session, and anyone interested is encourage to spend a morning with the current chairs.

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### **Summer Studies**

- We hope all juniors will consider their summer plans and if that includes summer enrichment, we encourage them to apply for the Summer Studies Award. All information is available on our website and in the guidance office.
- Teacher recommendations are due Tuesday, March 18, 2014 in the Guidance office. Complete applications must be submitted on April 2, 2014 between the hours of 2:45-4:30 pm in Room 310. At that time, students must also sign up for their ten-minute interview. All interviews will take place at school over a two-day period, Wednesday, April 23 and Thursday, April 24, 2014.

### **Upcoming SCA Executive Board Meeting**

- Friday, April 4, 9am, Secondary School Board Room

**Respectfully Submitted,**

Jill Pullano

**SCA Executive Board Secretary**