



SCA Executive Board Meeting Minutes

Date: Friday, October 10, 2014

Call to Order: 9:04 am

Meeting adjourned: 9:57 am

Officers Present: Tricia Cash, Kim Haggerty, Cathy Conniff, Kristin Mulholland, Liz Tsalikis, Jill Pullano

Executive President's Welcome – Tricia Cash

- Tricia welcomed all to the meeting.

Pledge of Allegiance

Executive President's Report – Tricia Cash

- Daniel Gale is sponsoring a coat drive to benefit Project Share, please consider donating a gently used or new coat.
- SCA Luncheon invitations are being mailed this week.
- Champions for Charity will be December 4-6.
- Tricia presented CASA with a donation in the amount of \$10,000, on behalf of the SCA. The donation was accepted by Cathy Samuels and Caryn Sawyer, the newly appointed Executive Director.

Executive Secretary's Report – Jill Pullano

- Approval of Minutes:
 - Minutes were approved from the September 10, 2014 Open Executive Board Meeting.

Executive Treasurer's Report – Liz Tsalikis

- Financial results as of September 30, 2014 were distributed.
- To date, \$15,600 in membership dues was collected. Dues are still being collected.
- We collected \$1,900 from the raffle at the Wheatley Plaza shopping event.

Auditor's Report – Tim O'Keefe, O'Keefe CPA, LLC.

- They are beginning the audit for fiscal year ended August, 2014. It is projected to be completed by the end of the calendar year.
- They will be testing revenues for full inclusion and expenses for timing and supporting documentation.
- The FY 2013 audit is completed with assets of approximately \$744,000, which is up \$60,000 from 2012. Revenues were between \$800,000 and \$900,000 with comparable expenses.
- Financials can be accessed online at the Charities Bureau website.
- Recent law change occurred with the Nonprofit Vitalization Act. Requirements vary based on revenue thresholds. It addresses items such as board independence, related party transactions, audit committee requirements. Although the SCA does not meet the criteria we may want to consider adopting changes in support of the spirit of the act.

Presidents' Reports

High School – Margie Suga for Caroline Kenlon

- Photo Day was a success thanks to HS Chair Karen Barnes. Irvin Simon was used this year. MS/HS make up day is scheduled for October 23 in the Senior SPA area.
- Senior Portrait make up day is October 22. Yearbook questions should be directed to Maria Mellace.
- The school directory is close to print and should be mailed home shortly.

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- 12th and 9th grade guidance meetings have taken place. The 11th grade meeting will take place on Wednesday, November 5. The last mini-college fair will take place on October 14, 1-2:30 pm.
- Homecoming weekend is this weekend and we have concluded Spirit Week with today's Orange and Blue Day and Pep Rally in the HS Gym. Tomorrow, Saturday October 11, the parade will start at 2:30 pm, the Varsity Football Game 3:00, and the Dance 7:30 - 10:30 for grades 9-12 in the HS Gym. Tickets are being sold today until 2:00 pm in the Cafeteria.
- The Charity Art Auction needs your artwork. Old and new pieces of original student art work will be accepted. The auction takes place on Tuesday, October 21, preview 6:30 pm, auction 7:00pm, in the HS Cafeteria.
- Upcoming Events:
 - PSAT Saturday October 18, 7:45 am
 - CASA parent night presentation, October 30, 7:30 pm, "It's a Fact...Parents Do Matter" with Dr. Robert Turrisi
 - Next Meeting November 7

Middle School – Kim Haggerty

- Friday, September 12 was our Welcome Back Dance. There was low attendance with only 302 students. The school was expecting closer to 400. The Middle School has a total of 593 students. Money collected at the event went towards purchase of t-shirts for Spirit Day. Thank you to all the volunteers that helped with refreshments and the photo booth.
- September 18 & 19 were MS Photo Days. Make up Photo Day is October 23. Thank you to Nancy Schlaefter and all the Photo Day Committee volunteers.
- Friday, October 10 is MS Spirit Day. Students will wear school class t-shirts that will be distributed on Thursday. There will be a pep rally on Friday in the gym at 1:30pm.
- Plans are underway for this year's MS Halloween Party, which will take place on Friday, October 31, 7-9 pm. Erin Kurkjian and Lori Kearns have all committee chair positions filled but are still looking for committee members. Contact Erin at erinkurk@aol.com if you'd like to get involved. We are also looking for donations of \$5 gift cards for prizes.
- MS GLC's sent out the first email this week. If you did not receive an email please let me know so we can add your correct email address to the distribution list and then you will receive MS SCA emails in the future.
- The directory is in the final stages of production and is ready to be printed by Minuteman Press. Thank you to Amy Keogh for putting together this year's directory.

Munsey Park – Cathy Conniff

- September 15 was the room rep meeting for grades 2-6. We went over policies and procedures for open houses. Specifically, we addressed the new rule that students in grades 4 through 6 are not permitted to celebrate their birthday with food. They can choose between a birthday card with pens or pencils or donating a book to the library.
- Open Houses: September 16th (Grades K-1), September 23rd (Grades 2-3), September 30th (Grades 4-6)
- Enrichment Programs: September 23rd & 24th: 5th Grade, Brian Heinz, October 2nd: 2nd Grade, Suzy Kline, October 6-7: 4th Grade, Robert Vetter & Journeys Into American Territory. Thank you to Joy Sargent, the Munsey Park Chair.
- September 30th & October 1st: Photo Days. Thank you to Amy Keogh and Missy Leder, the photo day chairs, and the many volunteers who assisted them.
- September 30th: Blue Ribbon Award. U. S. Secretary of Education announced Munsey Park School as one of 337 schools recognized as a National Blue Ribbon School for 2014.
- October 7th: Lunch/Recess Parent Volunteer Meeting. Thank you to Mrs. Lucy Puma, the lunch duty coordinator.
- Upcoming Events:

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- Joint Munsey Park/Shelter Rock Parent Council Meeting at Munsey Park on October 22. The topic is Internet Safety. Presenters will be Munsey Park Computer Specialist, Deborah Cernuto, Munsey Park Library Media Specialist, Kathleen Olwy, Shelter Rock Computer Specialist, Dina Merolesi, Shelter Rock Library Media Specialist, Amy Rowland.
- Red Ribbon Week October 27-31: *Friends Don't Let Friends Bully or Do Drugs!*
- Red Ribbon Week CASA Presentations on October 27 & 28: *Stand Up! Stand Out!* and *Class Dismissed*, respectively.
- October 31: 5/6 Grade Halloween Party

Shelter Rock - Kristin Mulholland

- Lunch Duty and sign up genius went well. Lunch duty is set for grades kindergarten to fourth grade.
- Open Houses were well attended on Sept 16, 23, and 30. Thank you to Marybeth Accurso and Eva Jacono for selling spirit wear.
- Photo Days were October 7 and 8. Photo make-up day is November 12. We used the sign-up genius for volunteers and it helped create a calm and efficient photo day experience for all children. Thanks to Tara LaSalle and Whitney Godfrey for two great photo days!
- Leslie Fleck is busy working on the Shelter Rock directory. It should be coming out in late October.
- The 5 & 6 grade Halloween Dance is on October 31, 6:30-8:30 pm. Joanna Carlson and Monita Mendiratta are busy planning the dance. We will be using a fast track pass for dismissal this year.
- We are revising Children's Book Week along with Munsey Park. We met with the librarians on October 6 to alter this program.
- Extended Extras begins October 14. It will run for 8 sessions. We are running classes in Art History, book club, chess, writing, cooking, and physics.
- Mathletes began Tuesday, October 7 for Grades 5 & 6 and Thursday, October 9 for grades 3 & 4.
- Enrichment: Robert Vetter is coming to visit grade 4 on October 14 and 15. The Science Museum will be visiting Grade 1 on October 21.
- Red Ribbon Week October 27-31. There will be presentation in the auditorium for grades K-3 on October 27 at 8:45 am and Grades 4-6 October 28 at 8:45 am.
- The SCA will be providing the busing for the third grade field trip on October 22 to the Planting Fields Arboretum.
- Upcoming Events:
 - SCA Luncheon November 19
 - Our next PC Meeting will be October 22, 9:30 am at Munsey Park

Superintendent's Update – Charles Cardillo

- Thank you to the SCA for their generous donations of \$45,000 for the art gallery and \$250,000 for the air conditioning for the secondary school cafeteria.
- The Board approved capital projects last night in the amount of \$22,609,870 with a bond issuance of \$19,959,870. It will cost the average household \$134 per year in taxes.

Board of Education Update – Regina Rule

- Next Wednesday the Board Recognition Ceremony will take place for the teachers that received tenure.
- November 6: There will be a course gap analysis
- October 23: There will be a presentation by Laurie Lauria at the EOC on ELL (English Language Learners).

Liaison Updates

CASA Update – Cathy Samuels

- October is Drug Prevention & Bullying Prevention Month
- Both messages will be incorporated into CASA programs since there is a strong correlation between the two issues.
- The next student survey will incorporate questions related to steroids, E-cigarettes, and hookas.

Respectfully Submitted,

Jill Pullano

SCA Executive Board Secretary