



SCA Munsey Park Parent Council Meeting Minutes

Date: November 12, 2014, 9:30am

Study Skills and Work Habits Presentation

Location: Auditorium, Munsey Park School

Mrs. Cathy Conniff, SCA President

Mrs. Conniff welcomed everyone and then introduced Regina Rule, Board of Education President

Mrs. Regina Rule, Board of Education President

Mrs. Rule discussed the Bond Referendum to be voted on at the Secondary School on December 3rd. She discussed how the bond was mostly in order to expand facilities to meet the needs of students. She also asked for all that cannot vote to fill out an absentee ballot. She also encouraged parents to go to the SCA website and sign up for the walking tours that will explain the facilities changes on November 18, November 21, and December 2. Mrs. Rule also told parents to contact the BOE with any questions. (See attached information on bond vote).

Mrs. Rule also discussed the Board of Education's Course Gap Analysis for grades k-12. This analysis will determine if the Manhasset Curriculum is robust enough compared to other high performing communities. There will be changes recommended for the 2015-2016 academic year based on this analysis. One thing that is being considered is bringing back elementary foreign language instruction, which was phased out 12 years ago because of budget issues. Also, they are recommending an AP Computer Science Class.

Jennifer Noone, Trustee for Village of Munsey Park, and Michelle Selby, Safety Committee Chair- Update on Traffic and Safety Situation for Munsey Park

Jennifer Noone, Trustee for the Village of Munsey Park, and Michelle Selby, Safety committee chair, gave an update on how the current parking situation and traffic for Munsey Park Elementary School is a threat to pedestrians/children. The village of Munsey Park is working with the school to improve traffic and pedestrian safety. They are evaluating traffic solutions and new parking signs. Parking is now on one side of the street so cars are facing away from the school and kids can have a safe place to walk. They are also considering bringing down the speed of traffic with new speed signs. The Village of Munsey Park is also putting pressure on the police to increase traffic enforcement, especially in the morning and during dismissal time. They discussed how we must work as a community to make the changes and increase the safety of our children. For example, if one is illegally parked it is a threat to pedestrians. They asked for volunteers for the Safety Team to assist with dismissal and arrival at school. Also, they encouraged parents to use the bus system.

Dr. Jean Kendall, Principal of Munsey Park Elementary School

Dr. Kendall discussed going to Washington D.C. to receive the National Blue Ribbon School Award on behalf of Munsey Park Elementary School. The U.S. Department of Education invited select schools to apply for the award and Munsey Park received the award. There will be a special assembly for the children on Friday to celebrate this award. The assembly will be videotaped for all to see; the link will be on the school website.



Study Skills Presentation by Mrs. Karen Murphy, Mrs. Marianne O'Donnell, Mr. Michael Quatararo and Mrs. Denise Pfister (entire presentation can be seen on the following link: <http://www.manhasset.k12.ny.us/munsey.cfm?subpage=24067>)

Mrs. Murphy, 1st grade teacher (Presenting on grades K and 1) :

Mrs. Murphy discussed study/work habits for children in grades K and 1. She discussed:

- The importance of setting routines in order for a child to become a good student and studier.
- Schedule time for homework as an activity, not to be done in the car or the bus.
- Make sure that your child is organized when doing homework such as by having a homework box filled with crayons, glue stick, scissors, pencils, etc.
- Make studying fun by focusing in on your child's interests and strengths when studying. For example, you can incorporate flashcards, singing or art to make studying more interesting.

Mrs. O'Donnell, Special Education Teacher

Mrs. O'Donnell discussed how children learn through active engagement. She also discussed :

- how to support and teach our children to become independent learners and do homework independently.
- Have a homework binder with a calendar/planner, homework checklist, and assignment due dates, test dates and important websites.
- Have one place and scheduled time to do work.
- All material should be easily accessible when doing homework.

Mrs. Pfister, 4th grade teacher, and Mr. Quatararo , 6 grade teacher

Mrs. Pfister and Mr. Quatararo discussed the importance of setting the foundation of good study habits early. In each grade, it is important to have a routine, focus on time management and read directions carefully.

They also discussed the importance of time management and the need to avoid procrastination. Most assignments and tests are announced 1 week in advance so children can schedule studying and not put it off until the last minute.

They also discussed the importance of teaching kids to read directions carefully. Most mistakes happen because directions are not read carefully. They said to encourage your kids to ask questions, look for misleading elements in the directions, highlight key words for help, and learn to restate directions in own words to be sure instructions are clear.

Tips for work habits and study skills

Planning out events and activities:

- Make a calendar of upcoming events and long term projects/tests
- Figure out how much time you can devote to the project each day
- Decide which activities take precedence in your calendar
- Have a study buddy who you can check in with if out or if have questions
- Keep folders at home for projects and assignments. Leave them in a space that is readily checked each day.
- Have a dry erase board with a checklist for each day. Erasing an item can give a real sense of satisfaction and accomplishment.



Review vs. Reread

- Does your answer make sense?
- Did you answer the question thoroughly
- Did you draw conclusions or simply summarize
- Did you demonstrate your understanding of the concept?

Study Skills

- Study in chunks of time
- Avoid cramming
- Make flash cards
- Have a study buddy
- Have appropriate work space
- Have perseverance
- Practice math fact fluency

Good Work Habits

- Show perseverance
- Have good eye contact/body language
- Review your graded work
- Participate in lessons and ask questions
- Make corrections to work
- Read and check assignments
- Highlight important information
- Be sure all parts of questions are answered
- Have a good work space

A good website to use is [Quizlet.com](https://www.quizlet.com)

Dr. Jean Kendall

Dr. Kendall thanked the teachers for their presentations. Reminded everyone of bond vote on December 3rd.



Manhasset 2020: Facilities Bond Vote Wednesday, December 3rd 2014

WHAT: The proposed December 3rd vote includes District wide (DW) capital projects totaling \$22,609,870 funded by the proposed \$19,959,870 bond, \$2.4 million of capital reserves and the \$250,000 SCA gift of the Secondary School (SS) cafeteria air conditioning. The estimated property tax increase for an average home is \$134.

WHY: District wide enrollment has increased almost 40% to 3366 students presently from 2450 students in 2000. Projections show continued large enrollment thru 2020 and beyond, yet student classroom spaces have not changed. Targeted science and fine arts classroom configurations are antiquated and cannot meet the current and future needs of Manhasset's larger student population. Demand continues to grow for higher level course work in all disciplines including the fine arts where 90% of students participate K-12. Reconfigured and relocated spaces will ease overcrowding and enable more high level opportunities for students through increased student scheduling flexibility. Athletic and cafeteria renovations and cafeteria air conditioning in all three schools will enable these widely used facilities to better serve both student and community needs. Proposed projects include:

Program Focused Projects:

- **Sciences:** renovate five classroom, lab, chemical storage and prep areas at the SS; create one new flexible SS science classroom lab; relocate the SS technology classroom and renovate two classrooms and the lab at each elementary school to create advanced science ready environments.
- **Arts & Music:** reconfigure, relocate and renovate five SS music and art rooms and renovate the theater program scene shop to provide larger and more efficient work spaces for basic and advanced band, orchestra, chorus, art and drama students. Additional flexible space will ensure a dedicated, uninterrupted space for theater arts instruction. The SS reconfigurations require the relocation of Central Administration to the Bus Garage. Reconfigure smaller music spaces at both elementary schools to accommodate larger group instruction.
- **Food Services:** expand SS cafeteria seating, renovate Munsey Park (MP) serving line and kitchen facilities and replace Shelter Rock (SR) acoustic ceiling; air condition cafeterias in all three schools.
- **Athletics:** renovate Memorial Field by installing a 330' sod field and upgrading tennis courts to full sized deco turf. Install new storage/toilet facility and perimeter landscaping and relocate the flagpole and Memorial monument on site. Rebuild the basketball court on the SS campus.

Infrastructure Projects:

- Repair/replace parts of the MP slate roof
- Reconstruct toilets at MP and SR
- Replace playgrounds surfaces at SR
- Ventilate crawl space at SS
- Install exterior lighting at MP and SR
- Replace Sanitary system at SS
- Install Voice over IP phone system DW
- Install Building storage and drainage at MP

WHEN: VOTE Wednesday, December 3rd, 2014, 6:30AM – 10PM in the High School Gym.

School	Type	Description	Capital Projects	Final Scope of Capital Projects
			PROGRAMMATIC	INFRASTRUCTURE
MP	PROG-SCI	Science Room Reconstruction	134,375	
MP	PROG-SCI	Upgrade 6th Grade Classroom to Science Lab	118,000	
SR	PROG-SCI	Science Room Reconstruction	230,100	
SR	PROG-SCI	Upgrade 6th Grade Classroom to Science Lab	118,000	
SS	PROG-SCI	Science Classrooms - Reconstruction (5), Incl. chem storage and prep area	2,199,800	
SS	PROG-SCI	Technology Classroom Reconstruction and Conversion to new Science Classroom	375,000	
SS	PROG-SCI	New Technology Classroom-created by subdividing existing ACC	250,000	
MP	PROG-Arts	Music Rooms - Reconstruction	546,280	
SR	PROG-Arts	Music Rooms - Reconstruction	444,250	
SS	PROG-Arts	Music/Art Classroom Expansion/Relocation and Reconstruction	6,215,976	
SS	PROG-Arts	Relocation of Administration to Bus Garage in re Music/Art Classroom Expansion/Relocation, new Grounds Storage Building, Relocate Fuel Oil Storage/Dispenser Unit	3,231,600	
MP	PROG-CAFÉ	Cafeteria - Kitchen/Serving Line Reconstruction / Air Conditioning	2,346,000	
SR	PROG-CAFÉ	Cafeteria - Air Conditioning	305,325	
SR	PROG-CAFÉ	Cafeteria - Ceiling & Lighting Replacement	141,600	
SS	PROG-CAFÉ	Cafeteria Expansion/Reconstruction/Finishes/Air Conditioning	1,752,477	
SS	PROG-ATHL	Memorial Field and Tennis Complex- 4 new Deco Turf courts, new sod field, storage/toliet facility/perimeter landscaping, relocate bshl court, relocate flagpole/monument	1,073,736	
MP	PROG-OTHER	Gymnasium - Wall Pads, Divider Curtain, Grill Replacement	46,146	
SR	PROG-OTHER	Gymnasium - Wall Pads (2 Gyms), Divider Curtain	61,752	
SR	PROG-OTHER	New ADA Toliet in self-contained classroom	59,000	
SS	PROG-OTHER	Gymnasiums - Wall Pads, Divider Curtain	34,836	
MP	INFRA	Toliet Reconstruction	246,035	
MP	INFRA	Site Drainage	73,278	
MP	INFRA	Slate Roofs - Targeted Replacement/Repair	686,642	
MP	INFRA	Exterior Site and Security Lighting Replacement	61,712	
MP	INFRA	Asphalt Pavement Replacement - Small Parking Lot	0 *	
MP	INFRA	Building Storage (Maintenance Equipment)	125,000	
SR	INFRA	North Playground Resurfacing - New Poured Safety Surface	91,450	
SR	INFRA	Kindergarten Playground - New Poured Safety Surface	26,400	
SR	INFRA	Toilet Reconstruction & ADA Compliant Accessibility for the Physically-Challenged	100,000	
SR	INFRA	Exterior Site and Security Lighting Replacement	230,100	
SR	INFRA	Asphalt Pavement Replacement - play areas	290,000	
SS	INFRA	Crawl Space Ventilation Phase II	245,000	
SS	INFRA	Exterior Doors - Replacement	0 *	
SS	INFRA	Asphalt Pavement Replacement - Campus-wide	0 *	
SS	INFRA	Secondary School Sanitary System Replacement	525,000	
DW	INFRA	Voice Over / Phone System	225,000	
Total Capital Projects			22,609,870	19,684,253
				2,925,617

*Note: In the event the final scope of capital projects can be accomplished in all material respects at a cost of less than \$22,609,870, the Board reserves the right to expend funds on the following items:
 Toilet reconstruction \$294,000
 Asphalt pavement replacement \$1 million
 Exterior door replacement \$68,000

**Includes: \$2,235,000 (Bus Garage conversion); \$185,000 (Grounds Storage Building); \$326,600 (Bus Garage Drain/Existing Sanitary System Soil Remediation); \$185,000 (Gas Tank and Fueling Station Removal and Relocation); \$95,000 (New Sanitary System); \$80,000 (Electrical Service Upgrade); \$125,000 (Site Restoration and Asphalt Repair).

Funding Scenario:	22,609,870
Gift from the SCA Toward Secondary School Cafeteria Air Conditioning	250,000
Transfer from 2010 Capital Reserve Toward Science Classroom Reconstruction	2,400,000
Proceeds from Bond Issuance	19,959,870

Project description details are contained in the summaries and detail presentations discussed at public Board meetings on June 19, 2014, September 4, 2014, September 18, 2014 and October 2, 2014. The summary document of the October 2nd meeting contains the links to all other documents:

<http://www.k12.ny.us/board.cfm?subpage=23649>

