



SCA Executive Board Meeting Minutes

Date: Friday, October 9, 2015

Call to Order: 9:08am

Meeting Adjourned: 9:58am

Officers Present: Lisa Grygiel, Kristen Ryan, Katie Lane, Jeannette Reilly, Cathy Conniff, Kim Haggerty, Leslie Fleck and Liz Tsalikis

Executive President's Welcome – Lisa Grygiel

Pledge of Allegiance

General Announcements – Lisa Grygiel

- Wheatley Gives Back Event will be held on 10/15-10/18. Register for your Give Back Card, designating the SCA as your charity and 25% of purchases will go to the SCA.
- SCA Luncheon- will be held on Wednesday, November 18. Invitations will be sent next week.

SCA Pledge to CASA – Lisa Grygiel & Caryn Sawyer

The SCA presented CASA with a check for \$10,000 to assist CASA in its effort to reduce illegal, underage use of alcohol, tobacco and other drugs among the youth in our community.

Executive Secretary's Report – Katie Lane

Approval of Minutes:

- Motion to approve the minutes from the September 11, 2015 SCA Open Executive Board Meeting.

Report of Interim Votes:

- The proposal to approve \$530 for Saturday Series classes for 3 Munsey Park students (in grades 2, 3 and 5) was approved via electronic communication by the SCA Executive Board on Monday, September 21, 2015.
- The proposal to approve the payment of \$530 for 3 Munsey Park students (grades 1, 3 & 5) and \$300 for 2 Munsey Park students (grades K & 1) to attend Saturday Series classes was approved via electronic communication by the SCA Executive Board on Wednesday, September 23, 2015.

- The proposal to approve the payment of \$450 for three Munsey Park students in grades K, 1 & 2 and \$340 for two Munsey Park students in grades 2 & 6 to attend Saturday Series classes was approved via electronic communication by the SCA Executive Board on Friday, September 25, 2015.
- The proposal to approve an expenditure of \$2,675 to pay for the Middle School Halloween party was approved via electronic communication by the SCA Executive Board on Tuesday, September 29, 2015.
- The proposal to approve the expenditure of \$340 to pay for a Shelter Rock student to attend two Saturday Series classes was approved via electronic communication by the SCA Executive Board as of Friday, October 2, 2015.
- The proposal to approve the payment of \$5,602 to Raindeew for Munsey Park's school supplies fundraiser was approved via electronic communication by the SCA Executive Board on Saturday, October 3, 2015.
- The proposal to approve the expenditure of \$240 to pay for yearbooks and sweatshirts for 4 Munsey Park 6th graders was approved via electronic communication by the SCA Executive Board on Tuesday, October 6, 2015.

Treasurer's Report – Liz Tsalikis

- Financial results for the month ending September 30, 2015 are available for review.
- SCA Membership drive is underway. As of Sept 30th we have collected \$14,476 in dues and checks are continuing to come in.
- We just received a check for \$8,319.33 from last year's Champions for Charities event. This check will be deposited into the SCA's Ways & Means account. The \$8,319.33 represents a 36% increase over the prior year's event which generated \$6,139. According to Champions for Charity, the SCA has generated approximately \$65,000 from this event.

Auditor's Report – Tim O'Keefe of O'Keefe, CPA, LLC

- The SCA's fiscal year end is August 31st. The SCA's 8/31/14 audit is complete and Tim's firm is working on the 8/31/15 audit. The audit of the SCA's financials includes procedures to decide whether or not our accounting procedures, revenues and expenses are all in accordance with generally accepted accounting principles. For the fiscal year ending 8/31/14, Revenue was consistent with the prior year and expenses were up approximately \$240,000, due primarily to a \$250,000 donation to the secondary school to fund the cost of air conditioning in the cafeteria. The auditor expects relative consistency from year to year.
- In 2013, New York State passed the Non-Profit Organization Revitalization Act in an effort to enhance the controls of non-profit organizations. As a result, our auditor has recommended that the SCA implement an audit committee, which will be comprised of independent directors. The SCA Board voted to convene the SCA By-Laws Committee to address this issue.

President's Reports

High School – Jeanette Reilly

- High School Open House - took place on Wednesday, September 16, 2015. The Middle School team supported the HS Open House process by collecting membership dues and student directory forms. Parents were also able to

make edits to their previously submitted directory information. Mrs. Laura Petras, and student volunteers from the National Honor Society, assisted parents in negotiating around the building.

- HS Photo Days- Reminder: All ordering will be done online this year. You will receive a Connect ED call and a district email with ordering information. Retake date: October 22, 2015. If you have any HS questions, please contact: Karen Barnes – karenbarnes@optonline.net
- Senior Portrait-retakes will be on October 15, 2015.
- 2015-2016 High School Grade Level Chairs are as follows:
 - 9th Beth Miller & Nancy Schlaefer
 - 10th Mary Bellucci & Bianca DeGaudenzi
 - 11th Carol Conner & Amy Keogh
 - 12th Mimi Donohue & Lisa Ferraro
- Program Assistance:
 - The SCA proudly supported the HS Marching Band with a journal ad in their competition event program. Our six-time New York State Champion Manhasset High School Indian Marching Band and Color Guard, in collaboration with the US Scholastic Band Association (USSBA), hosted its 5th Annual Marching Band Invitational Competition. High school marching bands from the surrounding area celebrated a tradition of excellence and camaraderie as they competed for divisional trophies. This event was held on the Ed Walsh Memorial Field at MHS.
 - The SCA Journal AD read:

The Manhasset School Community Association
PROUDLY SUPPORTS
the six-time New York State Champion
Manhasset High School Indian Marching Band
and Color Guard

To our seniors,
Jeffrey Chin, Michelle Marcisak,
Bryan Morrissey,
Harry Petropoulos & Christine Yoo

Our very best wishes for a memorable
final year as band members
We are certain you will MARCH on
to do fabulous things.....

Middle School – Kim Haggerty

- Sept 17th & 18th MS Photo Days, all went smoothly and quickly. Thanks to Nancy Schlaefer and all the volunteers. Emails should be going out with order information next week. Retakes are Oct. 22nd.
- Friday, Sept. 25th was the MS Welcome Back Dance over 300 students participated and had a fun night out. Thanks to Lauren Barrett and a few volunteers that helped pass out refreshments and supervise the photo booth. Money was collected towards the purchase of class t-shirts for Spirit Day.

- Friday, Oct. 23rd is MS Spirit Day. Students will wear class t-shirts that will be distributed during their English classes on Thursday, 10/22. There will be a pep rally in the Gym that afternoon.
- Saturday, Oct. 24th Homecoming Parade begins at 2:00pm
- Saturday, October 31- MS Halloween Party- Michele Stollsteimer and Janet Hayes are planning this year's party. Volunteers are still needed to make this event a success. We are also collecting donations to be used towards the purchase of pizza, water, decorations, etc. Contact Michele at michele_stollsteimer@yahoo.com, if you'd like to get involved.
- MS GLC's will be sending out emails this week. If you do not receive one please let me know so we can update your email address so that you can receive SCA emails in the future.
- The student directory is in the final stages of production and will be printed by Minuteman Press within the next week and mailed at the end of the month. Thank you to Amy Keogh for working on this endless job!

Munsey Park – Cathy Conniff

- September 17th was the first Munsey Park SCA Parent Council Meeting. Charlie Cardillo welcomed everyone to the 2015-2016 school year and discussed the district's plan for on going improvement of facilities. Dr. Kendall introduced the new teachers and staff. Regina Rule spoke about the Community Education Committee. Some SCA Committee Chairs spoke about their committees and asked for volunteers.
- Open Houses were held on: 9/17, grades 2-3 and 9/21, grades 4-5.
- Enrichment Programs are underway. Thank you to Joy Sargent, the Munsey Park Chair. On 10/1, Suzy Kline gave 2 presentations to the 2nd grade and on 10/6 and 10/7, Journeys into American Indian Territory was presented to the 4th graders.
- September 29th and 30th: Photo Days: Thank you to Amy Keogh and Missy Leder, the photo day chairs, and the many volunteers who assisted them.
- October 6th: Lunch/Recess Parent Volunteer Meeting. There were 2 meetings (morning and evening) where parents watched a video on guidelines for lunch duty. Thank you to Mrs. Lucy Puma, the lunch duty coordinator.
- October 8th: SCA SR/MP Joint Parent Council Meeting. Parents and caregivers (K-6) were invited to a special Red Ribbon Week parent presentation of Box Out Bullying at 9:30 a.m. at Munsey Park School as part of the SCA Joint MP/SR Parent Council meeting or 7:30 p.m. in the library at the Shelter Rock School. The presentation provided practical tools, information and guidance to identify and address bullying issues.
- Upcoming Dates Events:
 - Lunch Duty Volunteer Sign Up Genius will open on October 11th for sign up between October and January.
 - Wheatley Plaza Fundraiser, 10/15-10/18
 - Lunch Duty will start on October 19th.
 - Red Ribbon Week October 13-16 – the theme is Box Out Bullying and Drugs.
 - October 31st: 5/6 Grade Halloween Party

- November 3rd: MP Kindergarten enrichment program: Curious George presented by TheatreWorks. One presentation for both MP and SR at Shelter Rock.
- November 17th: 3rd grade enrichment program: David Adler.

Shelter Rock – Leslie Fleck

- Lunch/Recess Volunteer Meetings - Meetings were well-attended. Lunch Duty sign-up genius will go out to Grades 1-4 on Tuesday, October 13th and Kindergarten on Monday, November 9th.
- Open Houses - Thank you to Maria Brunetti and Sue Powers for selling spirit wear.
- Photo Days - Photo Days were October 6th and 7th. Photo Make-up Day is November 18th. Thank you to Whitney Godfrey and Connie Feiner for chairing photo day and making it a calm and efficient experience for all.
- MP/SR Joint Parent Council Meeting - Our joint meeting was on Thursday, October 8th. CASA presented a program called “Box Out Bullying”.
- Directory - Tara LaSalle is busy working on the 2015-16 Shelter Rock directory.
- Mathletes - Grades 3 & 4-Started Thursday morning, October 8th and Grades 5 & 6-Started Tuesday morning, October 6th

Upcoming Events :

- Red Ribbon Week - Starts October 13. There will be student presentations for K-6 at Shelter Rock on Tuesday, October 13th. Miriam D’Orio and Celeste Sforza will chair this important event.
- Enrichment Presentations:
October 15th and 16th - 4th Grade, Robert Vetter,
Journeys into the American Territory
October 21st – 1st Grade, Science Museum
October 27th - 5th Grade-Birds of Prey
- Halloween Party - Saturday, October 31st. Monita Mendiratta and Sona Schwartz are busy working on this event. Once again this year, we will use fast track passes for arrival and dismissal from the party.
- Extended Extras - Starts October 20th and will run for 8 sessions. Our courses include Chess, Yoga, Lego Engineering, Physics, Writing and Cooking and Painting and Drawing.

Executive Committee Updates – Lisa Grygiel

- Enrichment Committee- So far, second graders at both elementary schools have had Suzy Kline visit and speak to them about writing. The 4th graders at Munsey have just finished their program with Robert Vetter: Journey into the American Indian Territory. He will be meeting with the Shelter Rock 4th graders next week.
- SCA Luncheon Committee- The committee is in need of a new calendar raffle board and donations for raffle baskets. If you can help, please contact Maria Herrington or Lauren Stipp.
- Planet Manhasset – The final fall vegetable garden harvest was last week. Its’ bounty went to local food pantries.

- Webmaster – The SCA is searching for a new webmaster. Please let Lisa Grygiel know if you're interested.

CASA Update – Caryn Sawyer

- CASA will be holding a 3 part series for parents of students in grades 7 through 12 entitled, Active Parenting of Teens. Topics will include, power struggles, preventing risky behavior, etc. Meetings will be held at the Manhasset Public Library beginning at 10:30AM on 10/29, 11/5 and 11/12.
- CASA will be holding CASA Coffees beginning in December 2015. The coffees will invite 30 people to meet in peoples homes to discuss teen issues with the help of a professional facilitator.

Superintendent Update – Charlie Cardillo

- The High School's marching band hosted a competition on October 4th that was a great success.
- The High School Varsity swim team beat Garden City by 2 points over the weekend. This was a historic win for Manhasset. If the Varsity swim team wins one more meet, the team will win the conference.
- The administration has been conducting mini-observations of the teaching staff. The administrators meet with the teachers to de-brief them after each session.
- Superintendent's Day is next Wednesday, October 14, 2015. Also, the PSAT will be given at our school that day. Over 300 sophomores and juniors will be taking the PSAT.
- The timeframe for the bus garage conversion to an administration building has been delayed. The renovation was originally planned for the summer 2016. If this timing won't be possible, then work will need to be done after school from 3 to 11pm, during the school year. The administration will be contacting state officials to ask for help in moving along approvals for this building project.
- Last night's Board of Education meeting was crowded. The student assessment results, for 3,300 students in the 2014-2015 school year, were presented. There was a 97% passing rate in Living Environment with only 11 students not passing. The administration needs to look at this result and ask itself what can we do organizationally to support the students who didn't pass. Of the senior class that graduated in June 2015, 80% took advanced placement classes. The administration needs to ask what it can do to encourage more students to feel comfortable taking an advanced placement class. The administration would like each student to feel challenged and supported.

Board of Education Update – Pat Aitken & Regina Rule

- Pat would like to encourage everyone to pick one Board of Education meeting to attend in order to improve the level of engagement. The Board of Education meeting presentations are always posted on the district website.
- The Board of Education is looking for people to join the Citizens Advisory Committee and there is an opening on the audit committee. Please let Pat know if you know of anyone who would be interested in joining either of these committees.

- At the Board of Education meeting scheduled for 10/22, Jane Grappone will review the school counseling plan for grades K through 12.
- At the Board of Education meeting on 11/19, the Tower Foundation Chromebook initiative will be reviewed.
- Going forward, the Board of Education will be looking for assistance with the annual school budget vote.

Respectfully submitted,

Katie Lane
SCA Executive Board Secretary