



SCA Executive Board Meeting Minutes

Date: Friday, September 16, 2016

Call to Order: 9:05am

Meeting Adjourned: 10:00am

Officers Present: Lisa Grygiel, Kristen Ryan, Katie Lane, Jeannette Reilly, Noreen LaBenne, Leslie Fleck, Whitney Godfrey and Kathleen Broderick.

Executive President's Welcome – Lisa Grygiel

Pledge of Allegiance

Executive President's Report

- Introduction of SCA Executive Board for 2016-2017.
- The SCA hosted a back to school luncheon for the staff from all 4 schools on September 1st in the High School and Middle School gyms. This lunch for the entire staff replaced welcome back breakfasts which had been held at each school in the past. Over 500 people attended from the 4 schools. It was great to see teachers from other schools visiting with one another. The staff was very appreciative of the effort put forth by the SCA.
- The SCA annual membership drive is underway. The SCA Membership Committee will be available to sign up families at each open house and then a mailing will be sent out to every family in the district.
- The proceeds from the 2016 Munsey Park Women's Clubs fun run were generously donated to Project Share and we were able to assist in purchasing back to school sneakers for children. We are grateful to Modells, who year after year, has helped to assist Project Share in the purchase of back to school sneakers for children in Manhasset.
- Raindew and Project Share worked together to provide school supplies for district children in need.
- The SCA funded \$34,500 in educational grants to 26 Manhasset High School students.
- The Enrichment Committee will be providing every grade (K-6) with a program. The 5th graders will be going to Project Adventure over the next two weeks.
- The SCA will provide busing for one field trip per grade at both elementary schools.

Executive Secretary's Report – Katie Lane

Approval of Minutes:

- Motion to approve the minutes from the June 10, 2016, SCA Open Executive Board Meeting.

Report of Interim Votes:

- The proposal to pay \$10,342 for Shelter Rock spirit wear was approved by the SCA Executive Board via electronic communication on Friday, June 24, 2016.
- The proposal to approve \$34,500 in Educational Grants was approved by the SCA Executive Board via electronic communication on Thursday, June 30, 2016.
- The proposal to pay \$5,971.01 for buses used for Shelter Rock field trips for May and June was approved by the SCA Executive Board via electronic communication on Friday, July 8, 2016.
- The proposal to pay \$2,661.58 for the buses used for Munsey Park field trips during May and June 2016, was approved by the SCA Executive Board via electronic communication on Friday, July 8, 2016.
- The proposal to pay \$3,502 to Arena Sports for Munsey Park Spirit Wear was approved by the SCA Executive Board, via electronic communication on Saturday, August 21, 2016.
- The proposal to pay \$3,126 to Raindeew for the Shelter Rock School supplies fundraiser was approved by the SCA Executive Board via electronic communication on Friday, August 26, 2016.
- The proposal to pay \$5,500 to the Red Maple Market for the Superintendent's lunch to be held on September 1st, was approved by the SCA Executive Board via electronic communication on August 31, 2016.
- The proposal to pay \$3,043.00 to Gotham T-Shirts for Munsey Park spirit wear was approved by the SCA Executive Board via electronic communication on Wednesday, August 31, 2016.
- The proposal to pay \$5,674.00 to Raindeew for the Munsey Park School Supplies fundraiser was approved by the SCA Executive Board via electronic communication on Wednesday, August 31, 2016.
- The proposal to purchase \$5,040 in Modell's gift cards for back to school sneakers for district children in need was approved by the SCA Executive Board via electronic communication on Sunday, September 4, 2016.
- The proposal to pay \$3,731.32 to Kleen Kanteen for Planet Manhasset spirit wear was approved by the SCA Executive Board via electronic communication on Thursday, September 1, 2016.

Treasurer's Report – Kathleen Broderick

- Financial results for the fiscal year ending August 31, 2016, the 2016/2017 SCA Budget, and the Munsey Park and Shelter Rock fiscal year financial reports are available. Copies are located on the desk as you walk in.
- The SCA sources exceed budgeted amounts by \$24k.
 - This was a due to Winter Saturday Series running approximately \$13k ahead of budget,
 - Fall Saturday Series running ahead by approximately \$5k
 - Membership Dues ahead by almost \$3k.
- Expenses were \$52k lower than budget. This was due to some timing differences and some permanent differences.
 - Permanent differences include:
 - not spending the \$12k on District Enhancements, Gifts to School and the Contingency Provision
 - \$11k lower than expected costs associated with Enrichment.
 - Timing differences include:
 - \$11k less spent in Awards and Assistance.
 - \$13k Planet Share and Planet Manhasset

- Tax exempt forms are available.
- Chairpersons are reminded to stay within their budgeted amounts.

President's Reports

High School – Jeanette Reilly

- To supplement the Superintendent's Conference Day on Thursday, September 1, 2016 the SCA Executive Board hosted a district-wide luncheon for the entire Manhasset staff. It was a spirited, welcome-back event for approximately 500 administrators, teachers and support personnel. Go Set!
- Senior Portraits took place the first week of school, and the 7-11th Grade Photo Days and ID Cards are currently wrapping up. Irwin Simon has once again been contracted to photograph our students. They have been fabulous partners! Included in our contract are multiple additional photography opportunities - such as the PEP Rally and Homecoming Parade. Throughout the school year they will provide the district with additional photos from various student events. Thank you to Nancy Schlaefer who supported the 7-11 photo day process! Senior Portrait Retakes are October 14, 2016.
- The Middle School Open House took place on Wednesday, September 14, 2016. The HS team supported the MS Open House process by collecting membership dues and student directory forms. Parents were also able to make edits to their previously submitted directory information. Mrs. Laura Petras, and student volunteers from the National Honor Society, assisted parents in negotiating around the building (and that is quite a formidable task!). The MS team will assist with the HS Open House on September 21, 2016.
- 2016-2017 High School Grade Level Chairs are the following great ladies:
 - 9th Tricia Cash & Zari Ginsburg
 - 10th Beth Miller & Nancy Schlaefer
 - 11th Mary Bellucci & Kim Kuester
 - 12th Carol Conner & Amy Keogh
 There are still a few remaining high school volunteer opportunities. Please consider getting involved! ☺
- Thank you to the MHS Guidance Department who orchestrated an extremely informative 12th Grade Parent Night. We are very fortunate, and appreciative, that you are guiding us through this crazy collage process!
- HOMECOMING 2017 - HS SCA role: Coordinate with Dr. Dean Schlanger, Laurie Lauria & Class Advisors on float building and Spirit Week details, secure the DJ for the PEP Rally, order the banner for the incoming Class of 2020, order and serve breakfast for the senior class... and, speak to my 9-12th grade constituents to be spirited and RESPONSIBLE!
- Program Assistance: The SCA proudly supported the HS Marching Band with a journal Ad in their competition event program. Our seven-time New York State Champion Manhasset High School Indian Marching Band and Color Guard, in collaboration with the US Scholastic Band Association (USSBA), hosted its Annual Marching Band Invitational Competition. High school marching bands from the surrounding area celebrated a tradition of excellence and camaraderie as they competed for divisional trophies. The SCA Journal AD read:

Manhasset High School Indian Marching Band
and Color Guard

To our seniors,
Kellyann Bock, Emma Fleishman,
Kevin McAleer, John Messina,
Amanda Naccarato, Sung Won Seo,
Rachel Sloan and Adam Smotkin

Our very best wishes for a memorable
final year as band members
We are certain you will MARCH on
to do fabulous things....

Middle School – Whitney Godfrey

- Opening Day Picnic 9/6 was chaired by Michaela Sheridan. Kids enjoyed team building exercises, as well as a pizza lunch and free time on the turf to begin their days as middle school students.
- Open House 9/14 was chaired by Rosanna Massaro. Open House was well attended.
- Photo Day 9/15&16 was chaired by Kerry Pasquale and Nancy Schlaefel. Information about Photo Day went into Highlights. Kerry sent out a SignUp Genius for volunteers. ConnectEd reminder message went out, as well.
- Welcome Back Dance 9/23. Missy Leder and I have been planning for the dance on Fri 9/23. There will be a DJ and photo booth. Snacks and water will be served. Sending out SignUp Genius to volunteers tomorrow then into Highlights this weekend.
- Homecoming 10/24. The administration would like MS kids to march. Mentioned this to parents at Open House. MS is doing posters, putting in morning announcements
- Halloween 10/31- There will be a DJ and photo booth. Meeting with new and outgoing co-chairs to get underway planning.
- Dance for a Cure 3/17 – Bubble soccer is booked. Possible “Pink Shamrock” theme with Breast Cancer and St Patrick’s Day. Will be planning more with Eric Shapiro and the MS Student Council.
- Additional: Directory forms are still rolling in. DJ booked for End of Year BBQ with the other events.

Munsey Park – Noreen LaBenne

- September 1st: The SCA hosted an ice cream social and tour of the school for new students and their families. We had more than 40 new students participate. Thank you to Lucy Puma for coordinating this event for the 9th year in a row! We are looking forward to celebrating her 10-year anniversary next year!!
- September 6th: First Day of School - Dr. Kendall and Mr. Nolan welcomed our Munsey Park students as they arrived at school for the first day. We have 851 students enrolled. Every grade at Munsey Park has 6 sections this year.
- September 9th: Room Rep Meeting - All of the room reps received their class lists and we reviewed the role and responsibilities of the room rep. including developing the class list, collecting SCA dues and ongoing emails with parents.
- September 13th New Parents Welcome - Dr. Kendall and Mr. Nolan hosted a New Parents Welcome for our new Munsey Park families. Eleven Munsey Park 6th graders shared their thoughts about Munsey Park on topics such as Student Council, Band, Art and Science. In addition, Charlie Cardillo spoke and Regina Rule spoke on behalf of the Board of Education. Mrs. Lori Pietrafesa a social worker at Munsey Park gave suggestions about how to make a student’s transition to a new school easier. Ms. Maria Scognamiglio and Ms. Hae Jung Yang, both Math Specialists, discussed the Math Program at Munsey Park. Ms. Alisa Wilbur a

Reading Specialist at Munsey Park reviewed the Reading Program. Dr. Kendall and Mr. Nolan reviewed the Behavior Code/Dignity Act with everyone.

- September 14th Munsey Park SCA Parent Council Meeting - Dr. Kendall welcomed parents to the new school year and provided an update with what is going on at Munsey Park. She introduced the new Munsey Park teachers. On behalf of the Board of Education, Regina Rule also welcomed parents. Various SCA Committee Chairs also spoke including Kristen Kaping and Kerry Pasquale (Red Ribbon), Jen Sheerin (Directory) and Trish Dessi (Membership). We also acknowledged the work of our SCA Volunteers including Elizabeth McCann (school supplies fundraiser), Lucy Puma (new student ice cream social) and Tanya Karcic and Colleen Williams (spirit wear).
- **Open Houses:**
September 13- Grades K/1
September 15- Grade 6
September 20- Grades 2/3
September 27- Grade 4/5
- Photo Days for Munsey Park are 9/27 and 9/28. Amy Keogh and Missy Leder will chair Photo Day.
- Red Ribbon Week starts 10/24, Kerry Pasquale and Kristen Kaping will chair this event. They plan to give an overview of the week at our first parent council meeting.

Shelter Rock – Leslie Fleck.

- September 1st: Teacher/Staff Luncheon - The SCA hosted a luncheon for teachers and administrators. The warm welcome back to school was much appreciated by all.
- September 1st: New Student Tour- Our new student tour was well-attended. A special thank you to Liz Collard for reaching out to our new students and organizing the tour. We have 40 new families at Shelter Rock this year.
- September 6th: First Day of School - Mr. Geczik and Mrs. Williams greeted students as they got off the bus to start their first day of school.
- September 9th: Room Rep Meeting for Grades K- 6 - We went over policies and procedures for open house, class lists, emails and food/allergy policies as well as 5th/6th grade dues.
- September 13th: New Parents Welcome - We had a good turnout of new parents to this meeting. A panel of 6th grade students spoke about their favorite classes/moments at Shelter Rock. The parents heard from Mr. Geczik, Mrs. Williams, Charlie Cardillo, Regina Rule and a panel of SR teachers/specialists.
- **Lunch Volunteer Meetings:**
September 13 at 6:30pm
September 20 at 6:30pm
September 23 at 8:45am
- **Open Houses:**
September 13- Grades K/1
September 15- Grade 6
September 20-Grades 2/3
September 27-Grades 4/5
- September 15th: First Parent Council Meeting - Mr. Geczik discussed enrollment, new teachers and improvements to Shelter Rock. Charlie Cardillo and Regina Rule joined us to welcome our parents back to school.
- School Supplies Fundraiser - Thank you to Debbie Machare for chairing our School Supplies fundraiser.

- Spirit Wear - Thank you to Maria Brunetti and Sue Powers for chairing Spirit Wear again. They have some great new items to sell at Shelter Rock this year.
- **Upcoming Events -**
 - 1) Photo Days for Shelter Rock are 10/5 and 10/6. Peggy Attanasio and Connie Feiner will chair Photo Day.
 - 2) Red Ribbon Week starts 10/24. Monita Mendiratta and Rachael Bilello will chair this important event. The theme for the week is *Character Matters for a Healthy and Drug Free Me!* Monita and Rachael gave an overview of the week at our first parent council meeting

Introduction of Executive Committees & Liasons to the SCA - Lisa Grygiel

- Community Education – Kristen Ryan, committee chair, mentioned that the committee is looking for volunteers.
- Planet Manhasset – Angela Classi, chairperson, suggested that Planet Manhasset’s water bottles and lunch bags be included in the school supply list next year. The gardens at all the schools have been irrigated and are in good shape. The garden at the secondary school has lots of fresh vegetables and herbs. The CAPP and Life Skills programs have been using the gardens. Angela suggested that we think of ways to get the elementary school students more involved in using the gardens at Munsey Park and Shelter Rock. This is Angela’s last year as committee chair for Planet Manhasset.
- Publicity – The SCA is in need of a chairperson for Publicity. Kristen Ryan explained the responsibilities of the position.
- Saturday Series – Registration begins next week for the fall programs.
- Summer Studies – Sixteen students received grants to be used for a study program during the summer between their junior and senior year. In addition to completing an application, a student must have teacher recommendations and be interviewed by a member of the SCA and the community.
- SCA Luncheon – Instead of a chairperson, there will be a team of people running the SCA Luncheon this fall.

Board of Education Update – Christine Monterosso and Regina Rule

- Regina introduced Christine Monterosso as a new member of the Board of Education. Christine is very excited to be taking on this new role. Christine encouraged the audience to attend the monthly Board of Education meetings.
- Regina mentioned that the Board of Education is looking for community members to join their various committees including, finance, legislative affairs, etc.
- There was a glitch in mailing out the school calendar. If you didn’t receive a calendar in the mail, you can pick one up at the town post office.

CASA Update – Caryn Sawyer

- CASA’s representatives at the school level include, Kristin Mulholland at Shelter Rock, Nancy Jacobs at Munsey Park, Lori Rowan at the Middle School and Arda Haratunian at the High School.
- The Theme for Red Ribbon week is “Character Matters for a Drug Free Me”. The planning for Red Ribbon week programs are underway.
- There will be a Shed the Meds program at Shelter Rock on Saturday, September 17, 2016.
- Kim Fanter will be back for a parenting of teens workshop.
- There will also be parenting programs at the elementary school level.

- College 101 was a great success! This program gave our senior class information about the transition from high school to college.
- CASA was awarded a \$25,000 grant to be used specifically in educating students about the dangers of prescription drug abuse and disposing of prescription medicines.

Respectfully submitted,

Katie Lane
SCA Executive Board Secretary