



## **SCA Executive Board Meeting Minutes**

**Date:** Friday, March 10, 2017

**Call to Order:** 9:07am

**Meeting Adjourned:** 10am

**Officers Present:** Lisa Grygiel, Kristen Ryan, Katie Lane, Leslie Fleck, Whitney Godfrey, Jeannette Reilly, Noreen LaBenne and Kathleen Broderick.

### **Executive President's Welcome – Lisa Grygiel**

### **Pledge of Allegiance**

### **Executive Secretary's Report – Katie Lane**

Approval of Minutes:

- Motion to approve the minutes from the January 13, 2017, SCA Open Executive Board Meeting.

### **Report of Interim Votes:**

- The proposal to pay \$300 of expenses related to the holiday gift giving program was approved by the SCA Executive Board via electronic communication on Sunday, January 22, 2017.
- The proposal to pay \$720 to assist 4 Munsey Park students with the cost to attend Saturday Series, was approved by the SCA Executive Board via electronic communication on Tuesday, January 24, 2017.
- The proposal to pay \$680 in student assistance payments for one 6th grader, one first grader and one kindergartener to attend Saturday Series was approved by the SCA Executive Board via electronic communication on Thursday, January 26, 2017.
- The proposal to spend \$640 to assist 2 Munsey Park students (\$340 for a 5th grader and \$300 for a second grader) to attend Saturday Series was approved by the SCA Executive Board via electronic communication on Tuesday, January 31, 2017.
- The proposal to pay a total of \$20,400 to 12 Shelter Rock teachers in the amounts listed below for Winter Extended Extras, was approved by the SCA Executive Board via electronic communication on Tuesday, February 14, 2017.
  - Merolesi (2 classes) -\$2400
  - Rowland (2 classes)-\$2400
  - Bacchioni(1class)-\$1200
  - Palma (15 sessions)-\$1800
  - McGrane (15 sessions)-\$1800
  - Arata (1 class)-\$1200
  - O'Brien (2 classes)-\$2400
  - Lundin (2 classes)-\$2400
  - Como (1 class)-\$1200

- Christy (1 class)-\$1200
- Tripi (1 class)-\$1200
- Watts (1 class)-\$1200

\*Please note: Coach Palma and Coach McGrane are teaching Sports and Games, 1 class they are teaching together, the other class they are splitting, teaching 5 classes each. Thus, the 15 sessions each.

- The proposal to pay \$250 for a half page ad in Adventures In Learning's video journal was approved by the SCA Board on Tuesday, March 7, 2017. Adventures in Learning's annual Wine Tasting Event's honorees were our Superintendent and his wife, Charlie and Debbie Cardillo.
- The proposal to pay \$605 to MHS Go for 6 students to attend the Manhasset High School Junior Prom was approved by the SCA Executive Board via electronic communication on Thursday, March 9, 2017.

### **Treasurer's Report – Kathleen Broderick**

- Financial results as of February 28, 2017 are available for your review. There are copies in the back for anyone that needs.
- I have some great news to report! We received the commission checks from Photo Days. We received from the photo days at Shelter Rock School, Munsey Park School and the Middle and High Schools a total of \$21,152. That compares with \$18,540, \$2,612 more than last year. We may want to publicize that a portion of the cost of school photos goes back to the SCA.
- Additionally, Champions for Charity in December 2016, was a huge success! The event generated in excess of \$11,136.61 for the SCA. We should be receiving a check in September.
- The final expenses are in from the Fall Saturday Series. The SCA had a net profit of \$18,987; almost \$8,000 more than budgeted. The Winter Saturday Series is underway. Although the second installment of teacher's fees and expenses has not been paid, we can expect to land within budget.
- I would like to point out – Shelter Rock's Financial Results includes net income from extended extras of \$35k. While we expect a significant increase in income from Extended Extras (Leslie has instituted 3x the number of classes), please note the revenue is included but we have not yet paid teachers fees.
- The audit for the Manhasset SCA's Fiscal year 2015-2016 is underway.

I would like to remind everyone that the SCA is a 501© (3) tax exempt entity and we are not required to pay sales tax. If you are making any purchases on behalf of the SCA please be sure to use our EXEMPT PURCHASE CERTIFICATE. I have copies if anyone needs.

### **President's Reports**

#### **High School – Jeanette Reilly**

- This year the Frolic ceiling must be replaced. I have been researching options and collecting various flame retardant fabric samples in order to custom order the replacement panels. With the operative word being "custom," I am gathering input from past Frolic Chairs, my GLC's, and the

Executive President prior to placing the order. The color and weight of the fabric, as well as accommodations for hanging the panels are all being considered. The ceiling panels will be ordered and in place for Frolic 2017.

- The Class of 2020 is having difficulties with email communication to their parents. It appears the issue stems from their yahoo account and tightened security thresholds. Emails are being falsely identified as spam. A few suggestions to rectify the issue (from Yahoo and Sean Adcroft, Manhasset's Director of Technology), are the following:
  - 1) The SCA Highlights remind parents to add: [Manhassetclassof2020@yahoo.com](mailto:Manhassetclassof2020@yahoo.com) to their address book
  - 2) The GLC should send emails in smaller batches
  - 3) The GLC's should split the distribution list between two different domains
  - 4) If the problem persists, the GLC's should consider switching servers!
- The High School social season continues... the FROSH, the SOPH, and the Jr. Prom were all huge successes. The Sr. Prom will take place on April 1<sup>st</sup> at the Cradle of Aviation. Dr. Schlanger, Ms Mellace, and the class officers are very excited about this new venue.

### **Middle School – Whitney Godfrey**

- The Secondary School Directory is FINALLY out in full. If you hear of anyone who has not received one, please send them my way. I have extras and will be happy to get one to them.
- Middle School Play - Fri 2/3, Sat 2/4 and Sun 2/5 - Three sold out performances of "A Midsummer Night's Dream" in the Black Box theater. The kids did an outstanding job from the acting to the scenery. Was definitely one not to miss!
- Wed 3/1 Middle School 6th Grade Parent Night - Parents were given the opportunity to tour the school with student tour guides, who are members of the Junior National Honor Society students and then sat for a presentation at which they were familiarized with the role of the SCA in the middle school, as well as district coordinators, Dean Schlanger and Peter Vercessi.
- MS Dance for a Cure: 3/17 - Plans are underway for the March Middle School event. I have been in touch with Eric Shapiro, Dean Schlanger and Peter Vercessi. Bubble Soccer has been secured for the date, as it was a big hit with last year's Middle School students. I am in close contact with Eric Shapiro and the MS Student Council, who are selling Pink Awareness socks as a fundraising effort.

#### Upcoming Reminders:

- March 28-30: ELA Testing for 7th and 8th Grades
- April 25: 6th Grade Transitional Panel at Shelter Rock

### **Munsey Park – Noreen LaBenne**

#### Health and Wellness Week

was January 17 through January 20.

Children learned about the importance of fitness and nutrition and were encouraged to get some physical activity for 60 minutes a day. Students wrote down the number of minutes they spent getting some exercise and the team with the most minutes won the contest. Mrs. Madden's 4th grade class won. The prize was extra recess for the teams that came in 1st, 2nd and 3rd place. Thank you to Virginia Madden and Debbie Collalillo for co-chairing this event

#### Guess Who's Coming to Read

was January 26.

Grades K-3 participated, members of the Manhasset Community spent time reading to classes and sharing their love of reading. Thank you to Joanna Austin for chairing this event.

MP/SR Joint Parent Council Meeting was

February 8.

Members of the Food Services Team at Munsey Park and Shelter Rock provided a sampling of students favorite meals, discussed nutritious meals offered and answered parent questions.

Book Fair

was March 6-March 10

. “Happy Camper”

Family night was Monday, March 6 and New York Times Best Selling Author Max Brallier signed books. Max Brallier is the author of over 20 books including the “Last Kids on Earth” series and “Galactic Hot Dog” series. Max Brallier also did a presentation for the 5th and 6th graders during the day where he explained why he became an author and how he writes his books. The children loved it. Thank you to Anna Vomvolakis and Caroline Smith for co-chairing this event. Also thank you to Georgia Katsoulis and Mary Busljeta or their help transforming the Munsey Park library.

Upcoming Event: April 5- Officer Sharon Galvin she is a task force agent for the Gangs division, will present to the 5th and 6th graders about internet safety.

### **Shelter Rock – Leslie Fleck.**

- Health and Wellness Week - January 17-20. The theme was “Commit to be Fit”. Each student logged points onto nutrition and activity logs for a week. Points were tallied and the class with the most points earned a special outdoor activity with Coach McGrane. The winners were Mrs. Lundin’s first grade class and Mrs. Butler’s fifth grade class. Thank you to Monita Mendiratta and Laurie Zephyrin for chairing this event.
- Guess Who’s Coming to Read - January 25<sup>th</sup>. Thank you to Anna Oncel and Kathleen Martelli for all of their hard work and effort. It was a fun event enjoyed by the readers and SR students grades K-3.
- S’More Fun with Books Book Fair - March 6-10<sup>th</sup>. Family Night was March 6<sup>th</sup> from 5:30-8:30pm and was a huge success. The visiting author was Tommy Greenwald, who wrote the Crimebiters and Charlie Joe Jackson Series. He spoke with our 3<sup>rd</sup> and 4<sup>th</sup> graders in school on Monday afternoon and signed books at the book fair that night. A big thanks to Tonia Zacharia and Kristy Sweeney for all of the time and energy they put into chairing this event. It was a big success!

### **Upcoming Dates :**

- MP/SR 5<sup>th</sup> Grade Maturation Night is Tuesday, March 14 at 7pm. Boys will meet at SR and girls will meet at MP.
- In View Test (Grades 4-6) is Thursday, March 16.
- MP/SR Parent Teacher Evening Conferences (by appointment only) are Thursday, March 16.
- Tower Foundation Dinner Dance is Saturday March 18 and is now sold out.
- NYS ELA (grades 3-8) is Tuesday, 3/28-Thursday, 3/30.
- Internet Safety Presentation-Officer Sharon Galvin will come back to speak to the 5<sup>th</sup> and 6<sup>th</sup> graders at both MP and SR. She is tentatively scheduled to be at SR on March 30<sup>th</sup> at 1:30pm.

### **Superintendent’s Update – Charlie Cardiollo**

The new Manhasset School Superintendent, Vincent Butera, will be introduced at the Board of Education meeting tomorrow. After Superintendent Butera’s introduction, the Board of Education will continue with their budget meeting. The 2017-2018 school budget will be within the 2% allowable tax cap. Enrollment has been flat at the elementary schools and down slightly at the secondary school. As a result, no new

teaching positions are necessary. However, there will be new course offerings, primarily in science, engineering and technology.

The new administrative building is almost complete. The new administrative building was constructed within the old bus garage's foot print. A fire inspection is being performed today. Once the fire inspection is done, the administration can apply for a certificate of occupancy. Once the administrative offices have been moved to the new building, the former administrative space within the secondary school building, will be converted into new art, choral and band rooms. The new administrative building contains a new community room. The community room should be available for the SCA's next Executive Board Meeting on April 21<sup>st</sup>. There will a ribbon cutting for the new building in the fall.

### **CASA Update – Jen DeSena**

Two programs are coming up:

- On Thursday, March 16<sup>th</sup>, Kim Laube, Director of HUGS, Inc. (Human Understanding and Growth Services) will be presenting, "Parenting Teens without Using Duct Tape" at 1PM and 7:30PM at the Manhasset Public Library.
- On April 6<sup>th</sup> Dr. Edward Hallwell will be presenting, "Stress and Screens: How to Thrive Not Just Survive!" at the Manhasset Public Library.

CASA is creating a program of students helping students in which a 9<sup>th</sup> and 10<sup>th</sup> graders will be trained at Molloy College to become mentors for our 6<sup>th</sup> grade students. The 9<sup>th</sup> and 10<sup>th</sup> graders will need to apply for this program and be interviewed by teachers. The mentor students will speak 3 times during the school year to the younger students. Topics covered will include sportsmanship and substance abuse. The mentor students must pledge to not drink for a year.

CASA is considering creating a Safe Home Pledge program in which parents pledge that if students are at their house, there will be no drinking. This program is intended to help parents realize that they have a responsibility to kids who are at their homes.

### **Executive Committee Updates**

**SCA Fair** - Saturday, May 6<sup>th</sup>. Solicitation for the fair is being mailed next week. There are open chair positions that need to be filled including:

- DVD and Electronics Coordinator
- Hot Dog Tent
- Greek Food Booth
- Volunteer Coordinator

In addition, Grand Raffle donations are needed. Please spread the word about the open positions and grand raffle needs.

Respectfully submitted,

Katie Lane  
SCA Executive Board Secretary

