



### **SCA Executive Board Meeting Minutes**

**Date:** Friday, October 16, 2020

**Call to Order:** 9:00 AM

**Meeting Adjourned:** 9:45 AM

#### **Officers Present via Zoom Teleconference:**

Cathy Conniff, Executive Co-President  
Leslie Fleck, Executive Co-President  
Janet Diaso, High School President  
Markella Maliagros, Middle School President  
Cathy Croce, Munsey Park President  
Anna Oncel, Shelter Rock President  
Tania Kapoor, Executive Treasurer  
N. Christine Shah, Executive Secretary

**Executive Co-President's Welcome** – Cathy Conniff and Leslie Fleck

#### **Pledge of Allegiance**

#### **General Announcements:**

- Membership Drive
- SCA Luncheon scheduled for 11/18/2020 is cancelled but other fundraising ideas for this year are being explored.
- Champions for Charity 12/3-12/5/2020

#### **Executive Treasurer's Report – Tania Kapoor**

- The Manhasset SCA Membership drive is under way and we have been very successful in transitioning to an online based payment system. In short amount of time we have collected a significant portion of our membership dues. In only 10 days, we have raised over \$15,000 in membership. The amount is not reflected in this month financial reports because of timing difference.
- This past month, Shelter Rock Spirit Wear Committee introduced an online store. The online sales option was very favorably received and the sales volumes have been better than expected. Shelter Rock has total sales of over \$9,000. The amount is not reflected in this month financial reports because of timing difference.
- Project Share and Student Assistance have been helping students prepare for the new school year with purchases of school supplies.
- We are awaiting on expenses related to the School Supplies fundraiser for both Munsey Park and Shelter Rock.
- Saturday Series Winter Session custodial fees are still outstanding. They are expected to be lower compared to previous years due to the Coronavirus school shutdown in spring.
- Banner's Farm expected expenses of \$1,250 for SR 1<sup>st</sup> and 4<sup>th</sup> and MP 1<sup>st</sup> Grade program which were completed is still outstanding.
- A Musical Theater expenses of \$1,200 represent a timing difference from the 2019-2020 school year.

- A credit of \$699 represents a refund of a duplicate bill for the High School Graduation ad that appeared in the Manhasset Press on June 10, 2020
- A district enhancement payment of \$16,330 for the upgrade of Shelter Rock School auditorium's audio and lighting systems represent a timing difference from the 2019-2020 school year.
- The 2019-2020 audit is yet to be completed. Our accountant, Tim O'Keefe, has not been able to obtain the needed financial information to complete the audit.
- The finance forms are all updated and available on the SCA website. If you need a Tax-Exempt Purchase form please have your committee chairperson contact me. As a reminder, since we are a tax-exempt organization, sales tax does not get reimbursed.
- We have gone paperless. All financial records are now digital. They are stored on a hard drive as well as in Quickbooks, thus eliminating the need for keeping physical storage and allowing easy access to them during audit.

#### **Executive Secretary's Report – N. Christine Shah**

##### **Approval of Minutes:**

- Motion made to approve the minutes from the September 18, 2020 SCA Open Executive Board Meeting. Motion approved by the SCA Executive Board.

##### **Report of Interim Votes:**

- The proposal to open a separate bank account in the form of a checking account, solely dedicated to membership and linked to the Membership Store, specifically for the purpose of collecting SCA membership dues via paper checks and online payments, has been approved by the SCA Executive Board via electronic communications on Thursday, October 1, 2020.
- The proposal to pay \$3,341.00 to Raindeew Plandome Ltd. for the Back to School Fundraiser (invoice 502) for Shelter Rock students that participated in the 2020-2021 school year has been approved by the SCA Executive Board via electronic communications on Tuesday, October 6, 2020.
- The proposal to pay \$5,093.00 to Raindeew Plandome Ltd. for the Back to School Fundraiser (invoice 503) for Munsey Park students in the 2020-2021 school year has been approved by the SCA Executive Board via electronic communications on Wednesday, October 7, 2020.

#### **High School President's Report – Janet Diao**

The school year is officially underway and we are extremely happy that school remains open and safe. Before entering the Secondary School building each day, students must either show their Cleared4Class green pass or obtain a temperature check.

All HS students should have received their proofs of **school photos** via an email from Irvin Simon. **Senior Portrait retakes** are October 19th & 20th. **Grades 7-11 retakes** were yesterday and today. All has gone smoothly thanks to Laurie Lauria and SCA photo chair Nancy Schlaefer.

The **Senior Banquet** will be postponed. We are working on a new date with Leonard's for mid-late March. In the meantime, plans for a fall senior kickoff event are underway. We are grateful to the many parents have stepped up to volunteer to make this something special for our seniors. In addition, 2 separate parent committees, in conjunction with the school, are working on a slide show photo montage and journal to present at a later date. We will announce details as soon as they become available.

**High School Open House** was on September 24th. The zoom links and classroom presentations were informative and streamlined. It was very well-received by parents.

**9th Grade Parent Night** was held via zoom on October 7th. A copy of the PowerPoint presentation is on the Guidance webpage for those who missed it.

**11th grade Parent Night** is on Thursday, November 12th at 7pm via zoom. Please check your email for details from Joy D'Anca.

**End of 1st Quarter Progress Report** Period was Tuesday, October 13th.

All **HS Mini College Fairs** have been canceled. Please check the Guidance page on the school website to sign up for virtual visits with individual college representatives.

The **HS Blood Drive** scheduled for today, October 16th has been postponed until the spring.

The annual **Community Service Fair** that was planned for October 14, 2020 has been cancelled. However, you can find virtual and in-person volunteer opportunities posted on the school's community service webpage. Please contact Mara Steindam with any questions.

The Staff Appreciation Luncheon held in May will be chaired by Paula Chiarucci & Kristen Connolly. Many thanks to them for stepping up to volunteer this year.

Our **next HS/MS Joint Parent Council meeting** is Friday, November 13th @10AM.

### **Middle School President's Report – Markella Maliagos**

Halloween 10/29, 10/30

Chaired by Theresa Morrison

After looking into different options including doing a spook walk at SVCC or a drive in haunted movie night at the train station parking lot, it was decided that it would be difficult to enforce social distancing with the students and we do not want to put anyone at a health risk.

Alternatively, we have been given permission to decorate the outside of the school. We will look into providing Halloween giveaways for students the morning of Thursday October 29 and Friday October 30th. And finally, we will discuss further whether we can announce a Halloween spirit week, where students can dress in orange and black.

SCA Secondary School Directory: Last call to submit information for directory will be 10/31. It will be posted in the highlights for all 7th grade families and any 8th grade families who have change of address/phone number.

SCA Middle School Parent Council List

We were able to get Paula Chiarucci and Kristen Connolly to volunteer for Teach Appreciation Luncheon

### **Munsey Park President's Report – Cathy Croce**

#### **Room Representative Meeting:**

Monday, September 14, 2020

90 plus people attended via zoom. MP SCA President, Cathy Croce introduced herself, MP SCA Vice President, Elizabeth McCann as well as the Grade Level Chairs: Jennifer Farrer, Becky Tountas, Holly Wilson, Jenna Post, and Veera Purani and PASE Parent Representative, Raveena Jagwani. Select Committee Chairs gave a quick overview: Laura Dworkin (Directory), Tricia Dessi (Membership) and Spiritwear was covered by Cathy Croce. The SCA would like to thank those volunteers that recommitted their time for another term and those that are new to their position.

Topics discussed during the meeting included: 1) Open Committee Chair Positions for Enrichment, Red Ribbon Week and School Supplies, 2) Room Representative Responsibilities and 3) Upcoming Calendar Events.

Mr. Altman and Mr. Nolan both attended and fielded questions.

**SCA MP Parent Council Meeting:**

Wednesday, September 23, 2020

This was the first of four parent council meetings. The welcome address was given by SCA MP President, Cathy Croce. Opening remarks were also given by Superintendent, Dr. Vincent Butera and Board of Education President, Ms. Pat Aiken. Approximately 80 people attended via zoom. The SCA would like to thank the following guest speakers for taking the time to review their specialties: Chad Altman, MP Principal, Debbie Costello and Stacey Weinberg (technology and hybrid), Amanda Gimondo (School Counselor), Lori Pietrafesa (Social worker), Sarah Isaacson (Literacy and Reading), Hae Jung Yang and Maria Scognamiglio (Math Specialists), Sarah Sammis and Kim Jappell (Services), Lisa Pfeifer (School Nurse), and Brian Nolan, MP Vice Principal discussed lunch, recess and transportation.

The following SCA Introductions were made: Elizabeth McCann (SCA MP Vice President), all Grade Level Chairs, Raveena Jagwani (PASE Parent Representative), Laura Dworkin (Directory), Photo Day (Cathy Croce), and Candi Miletic and Benita Liao (Spiritwear). A brief overview was delivered by our PASE, Directory, Photo Day, and Spiritwear Chairs.

SCA also welcomed Connie Bruno to give an overview of CASA.

Questions were fielded by all presenters. Topics of interest included protocol for school closures; sick days, remote learning, school WIFI and recess.

**Photo Day:**

Photo day was successfully completed Monday, October 5th through Wednesday, October 8th. A third day was added to ensure social distancing and no group photos were taken.

Re-take day is scheduled for Tuesday, November 10, 2020.

**Look Ahead:**

**MP Spiritwear** website will be launched the week of October 18th.

**Red Ribbon Week** in collaboration with CASA will consist of a virtual assembly on October 28th; two assemblies will take place K-2 and 3-6.

**Halloween** festivities are scheduled to begin the week of October 25th and will adhere to strict social distant guidelines. No 5th or 6th grade Dance will be held this year.

### **Shelter Rock President's Report – Anna Oncel**

#### **SCA Parent Council:**

The first Zoom parent council was held on Wednesday, September 23 at 9:15 am. There were 88 attendees. Dr. Butera and Pat Aitken welcomed everyone back to school and spoke about the upcoming year. Shelter Rock specialists, Nurse Pat Galaway, Ann Soldano, school psychologist, Jenny Chen, school counselor, Jennifer Barberi- Smith, Social Worker, and Dina Merolesi, Technology specialists all shared important information with the parents for the school year. Mr. Roder informed the parents of the number of sections this year, the recess protocols, and acknowledging the new hires to the school. Acknowledgments were also given to grade-level chairs and committee chairs, as well as a preview of the upcoming Red Ribbon week – CASA representative Connie Bruno, informed attendees of this year's theme: Be Brave, Be Kind, Be You!.

#### **Spirit Wear:**

This year SR Spiritwear launched an online store. The store was opened from October 4 through October 10th. We had a successful turnout of over 100 families participating and sold \$9,677.00 of merchandise. We have one more sale scheduled for Spring 2021 with new apparel. Thank you to the community for supporting the SCA and showing school spirit. Special thanks to co-chairs Brenda Kim & Selina Lin.

#### **Photo Days:**

Photo day at Shelter Rock is completed this week. All students had their photos taken. There were no class photos due to safety precautions. Remote students came after school to have their photos taken on any of the three days. As in the past year, all ordering will be on-line. Photo Make-up/ Retake day is November 13. Thank you to our seasoned chairs Kristen Connelly and Rita Gigante for chairing photo day.

#### **Enrichment Programs at Shelter Rock:**

- Fourth Grade – Journeys into American Indian Territory – October 5 and 6  
The SR students took a 360 interactive tour to see how a longhouse looks like and how did the Haudenosaunee Government work. There are also interactive stories and games delivered via zoom including a symbol design project

#### **Upcoming Events:**

- **Red Ribbon Week**  
SCA partnered with CASA for Red Ribbon Week. Thank you to the co-chairs Elena Vases and Marietta Frangiskatos. The theme this year is "Be Brave, Be Kind, Be You."

For the student assemblies, we will be bringing the NED Shows to the classrooms live via Zoom.

- Grades K-2 will be held on Wednesday 10/28 at 9:15 -10:00 AM

These students will view the original NED show; a 45-minute character education program. NED is a loveable cartoon character whose name is an acronym for Never give up, Encourage others, and Do your best. NED is simple, relatable, and kid-focused.

- Grades 3-6 will be held on Wednesday 10/28 at 1:15-2:00 PM  
These students will view Ned's Mindset Mission. The assembly introduces a cartoon boy named NED who is on a very important mission: to find his mindset. Led by clues and memorable characters, he overcomes Mt. Everest's toughest obstacles, uncovers inner-treasures on a Caribbean island, and grows his brain while repairing a sputtering spaceship. Throughout the performance, students discover how to activate their growth mindset to overcome social, emotional, and academic
- **Halloween**— Due to safety precautions no 5<sup>th</sup> and 6<sup>th</sup> grade dance will be held this year.

### **CASA Update – Connie Bruno and Jennifer DeSena**

This year's Red Ribbon Week theme is Be Brave, Be Kind, Be You.

For the student assemblies CASA will bring the NED Shows to the classrooms live via Zoom.

Grades K-2 will view the original NED show; a 45 minute character education program. NED is a loveable cartoon character whose name is an acronym for **N**ever give up, **E**ncourage others, and **D**o your best.

Grades 3-6 will view Ned's Mindset Mission. The assembly introduces a cartoon boy named NED who is on a very important mission: to find his mindset. Throughout the performance, students discover how to activate their growth mindset to overcome social, emotional and academic challenges.

We will have a parent presentation on 10/27/2020 at 9:30AM the topic is about solving our sleep problems, providing information on the importance of sleep and tips to help us and our children. This will be given by Dr. Roban, a renowned Family, Educational, and Corporate Sleep Specialist and the founder of Solve Our Sleep. She is also an award winning author.

The evening parent presentation will be on 10/28/2020 at 7:30PM we will have David Hymowitz, formerly with Nassau County Dept. of Health speaking about the latest drug trends, gateway drugs and how to determine if your child is at risk.

### **Dr. Vincent Butera, Superintendent's Report**

There have been a lot questions that have been received from parents regarding the new attendance policy which had changes that apply to remote instruction and the Go Guardian Testing Platform that the school is using and we are aware of these questions raised and addressing them

The school district is continuing to work on mental health efforts that were started years ago, and these efforts need to continue, especially during the current circumstances. We feel it's important to continue these efforts to address the feeling of disconnection.

Manhasset Mascot: There has been an issue raised by a group of younger Manhasset graduates, and the administration wanted to listen to these concerns raised by these individuals. A letter will go out today to open a discussion in the community. The school district has also invited local Indian communities to participate in the discussion. It is expected that there will be a lot people that feel strongly about this issue and we want to engage in a dialogue.

Diversity: There is a continuation of our conversation with the community about diversity and race. There will be a 3<sup>rd</sup> dialogue in November to continue discussion about dignity for all.

**Board of Education Liaisons Pat Aitken (President of BOE) and Christine Monterosso (Vice President of BOE)**

We realize that there will be positive COVID cases, more than just the one case recently reported, and we have tried to be prepared for this. We are trying to bring a sense of normalcy for the kids as much as possible. There has been an effort to get clubs started where possible, and we continue to try and figure out a way to have the music program continue in the future. The issue of the Manhasset Mascot will be discussed at next week's board meeting, and we realize that there are many people that may want an opportunity to speak on this topic, and therefore we have decided to limit comments to 3 minutes per person to give an opportunity for everyone to speak. We will also be looking at our 5 year capital plan, and we will be looking at how we are doing financially as we continue to work together. Thank you to the SCA and CASA to stay in touch with the Board and raise issues that may come up and inform the board if there is something that we need to be aware of.

**Publicity Chair: Kim Haggerty**

If any of the SCA teams or groups want to make an announcement on social media, please contact Kim Haggerty to post something on the SCA's Instagram page.

**Respectfully submitted,**

N. Christine Shah

**SCA Executive Board Secretary**