



## 2017 Manhasset SCA Summer Studies Awards Instructions

Application Deadline is Friday, March 24, 2017

1. Your first priority is research. If you do not already know the kind of summer program you want, information is available through a variety of resources, including the following examples:
  - The Guidance Office
  - The Manhasset High School Media Center
  - The Manhasset Library
  - Advertisements in magazines related to your field of interest
  - The New York Times Sunday Magazine and the NY Times Classified Section
2. Write immediately to the program(s) in which you have interest. There are programs highlighted on the District's Counseling Department site that may also be of interest. Simply go to the following: [www.manhasset.k12.ny.us](http://www.manhasset.k12.ny.us), select Counseling Department, then Summer Opportunities 2017.
3. Applications will be mailed to all juniors in January. They are also available in the Guidance Office or may be obtained from the SCA website, [www.manhasset.sca.org](http://www.manhasset.sca.org).
4. Teacher Recommendation Forms must be given to two teachers of your choice who *must complete and return to the Guidance Office by Friday, March 17, 2017*. Please give the recommendation forms to your teachers as soon as possible so that they have adequate time to complete them. It is your responsibility to make sure the recommendations are turned in on time.
5. Complete all the information on the application form. Be sure to include a recent photograph of yourself.
6. Bring the completed Application (enclosed) to the Summer Studies Awards Chairperson in Room 310 on Friday, March 24, 2017 between the hours of 2:30 pm - 4:00 pm. At that time you must sign-up for your ten (10) minute interview on either Monday, April 24, 2017 or Tuesday, April 25, 2017. **All applications must be turned in on time. There will be no exceptions.**
7. Summer Studies Awards are not based on academic excellence or financial need. We are looking for enthusiasm, interest, motivation and sincerity. Everyone has an equal chance of receiving an award.
8. A copy of the Evaluation Form used by the Committee to select award recipients is enclosed for your reference.
9. If you have any questions or need further information, please contact me at [caroconnor@gmail.com](mailto:caroconnor@gmail.com) or (516) 570-2678.

Caroline Smith  
Chairperson, Manhasset SCA Summer Studies Awards 2017