

Dear Shelter Rock Families,

I hope you and your family are healthy and well. Thank you for your patience and partnership during this time as our team has been making plans to ensure the safest opening day and school year possible for our students, their families, and staff. Although the 2020-21 school year is unique and challenging, we are very excited to welcome our students back to school!

The first day of school is Thursday, September 10, a full day of school for grades 1-6. Kindergarten teachers will schedule orientation meetings with parents/guardians by appointment only via Zoom.

Friday, September 11, will be a full day of school for grades K-6.

Please review the following protocols that are being implemented to ensure the safety of our school community:

Prior to Arrival at School:

- Take the temperature of your child(ren).
- Complete the attestation for each of your children via the “App” *Cleared 4 Class (more information to follow from the district)*. A reminder will be sent at 6:30 AM, 6:45 AM, and a phone call at 7:00AM.
- Should your child not be cleared for school, please stay at home and call our attendance office, 516-267-7461.
- Staff will verify completion of the attestation. No student entry into the school building will be permitted without the completion of the attestation.

Bus Transportation:

- Bus drivers will be wearing masks at all times.
- Students will be wearing masks at all times.
- Students will social distance from peers and adhere to required seating assignments. Siblings must sit together, two or three siblings to a seat.
- Buses will be disinfected at the end of the day.
- You will receive your child’s bus pass in the mail a few days before school begins.

Student Bus Arrival Protocol:

- Buses will arrive at Shelter Rock School at 8:20AM.
- Failure to complete the attestation will result in your child being screened by our health office.
- Students will enter the building wearing a mask through entrances organized by bus route.

- Students will report directly to their classroom (staff will be available to guide students) beginning at 8:20AM.

Student Morning Drop Off Protocol: *Drop off begins at 8:30 AM.*

- Students can be dropped off at our two main entrances (large parking lot side of the building). A staff member will be available to escort your child(ren) into the building.
- Failure to complete the attestation will result in your child being screened by our health office.
- Students will wear their masks upon entering the building and report directly to their classroom.
- *If your child arrives late to school, please use the entrance closest to the playground where our security desk is located. A staff member will direct your child to their classroom.

Student Pick Up at Dismissal:

- Buses will depart Shelter Rock at 2:45 PM.
- Parents/Guardians can pick up their child(ren) at 2:50 PM at our two main entrances (large parking lot side of building) which are the same for morning drop off (please do not arrive earlier as it will cause traffic issues).
- Parents/Guardians will be greeted by a staff member outside the building. Parents/guardians should queue their car in the drop off line and remain in their car. A staff member will provide you with a sign out document and then escort your child to your car. Parents/Guardians will not be permitted to enter the building.
- If your child participates in the CAPP or MAX programs, they will report directly to the auditorium at the end of the day and will be greeted by staff. Pick up for both programs will follow regular school day procedures. Site directors will be sharing more information in the coming days.

Chromebook Distribution: Grades K-1, will receive their Chromebook in mid-October as the shipping has been delayed. If you are a family that will need a Chromebook(s) immediately (in the event we go remote) and do not have a home device please contact Jennifer Barbieri Smith at jennifer_barbieri-smith@manhassetsschools.org to schedule a pick up time.

Grades 2, 3, 4 will receive their Chromebook over the first two days of school.

Grade 5 will pick up their Chromebook on Wednesday, September 9th, at Shelter Rock School at our main entrance. We ask that you please print out and complete the attached form and bring it with you on that date. Please see the chart below for your designated pick up time.

Grade 6 students are required to pick up a district-issued Chromebook at Shelter Rock School at our main entrance for the coming school year on Tuesday, September 8th. This will allow all sixth grade students to participate in the first day of class (whether they are in person or remote) on Thursday, September 10th. We ask that you please print out and complete the attached form and bring it with you on that date. Please see the chart below for your designated pick up time.

Full Remote Only Students will pick up their Chromebook also on Tuesday, September 8th at Shelter Rock School at our main entrance following the same schedule below. We ask that you please print out and complete the attached agreement form and bring it with you on that date.

All students are required to have and use a district issued Chromebook as they are equipped with security and filtering software for the school year. All Chromebooks have been sanitized prior to distribution. For your convenience, please see attached Chromebook Program FAQ.

Students in grades 4,5,6 will bring Chromebook to and from school each day. Please be sure to charge the Chromebook each night.

If you are unable to pick up the Chromebook at your scheduled time below or you are a family that will need a Chromebook(s) immediately (Grades 1, 2, 3) (in the event we go remote) and do not have a home device please contact Jennifer Barbieri Smith at jennifer_barbieri-smith@manhassetsschools.org to make alternate arrangements.

Note: You can find your child's student ID number using your parent portal account.

Please see times listed in the chart below. Parents/guardians will drive to our main entrance, remain in your car, and provide our staff with the form and a Chromebook will be distributed to you.

Student's Last Name	Pick Up Time
A-F	9:00-9:30
G-L	9:30-10:00
M-S	10:00-10:30
T-Z	10:30-11:00

Full Remote Learning at Home:

- Attendance will be taken at the beginning of the day.
- Instruction begins at 9:00AM.
- Zoom links will be provided by the teachers.

- Textbook distribution details TBA.
- Schedules will be distributed by the teacher.

Hybrid Learning at School (6th grade):

- Attendance will be taken at the beginning of the day.
- Instruction begins at 9:00 AM.
- Zoom links will be provided by the teachers
- Students will eat lunch (buy or bring lunch) in their remote learning space and will have recess.
- Students will have physical education on their in-person school days.
- Schedules will be distributed by the teacher.

In-Person Classroom Instruction:

- Attendance will be taken at the beginning of the day.
- Instruction begins at 9:00 AM.
- Absence-Parents/guardians should email the teacher prior to 8:30 AM if a child is absent and well enough to attend Zoom instruction.
- Schedules will be distributed by the teacher.

Mask Breaks: Mask breaks will be given to students. Teachers will determine the timing, frequency and appropriateness of the breaks based on the needs of their students while ensuring the safety of the cohort.

Snack time: Students will be permitted to eat snacks without a mask at specified times arranged by the classroom teacher. During snack time, children will remain at their assigned desk.

Lunch: You will receive a letter from our food services department outlining the procedures for lunch. Students will be eating lunch in their classrooms and will be encouraged to wash their hands before and after eating. Students will not be wearing a mask during lunch time.

Recess: All students will engage in recess by class. Unfortunately, there will not be sharing of equipment at this time. We are creating activities and games that adhere to social distancing guidelines. If a student decides to participate in an activity, a mask must be worn with a social distance of six feet from their peers. A student not participating in an activity does not have to wear a mask, but should social distance at least 12 feet from their peers. Students will be directed to sanitize their hands after recess before returning to their classroom.

Teacher Assignments: Teacher assignments will be available on the parent portal on September 8th at 8:00AM.

If you have any questions regarding your portal account, please email: mpp@manhassetsschools.org.

6th Grade: Students will be changing classes for core subject areas (Math, LA, SS, Science) and physical education. Classrooms will be disinfected nightly with PureGreen24. PureGreen24 is an EPA registered, broad spectrum antimicrobial disinfectant and deodorizer with unique 24-hour residual effectiveness.

To support our hybrid model, students will be required to bring necessary supplies between home and school daily to avoid any trips to the classroom while on their remote day.

On the first day of school “A Day”, students with the last name A-L will have in-person instruction and students with their last name M-Z will be remote. On a “B Day,” the cohorts switch modes of instruction.

September 10th “A Day”	A-L In-Person	M-Z Remote
September 11th “B Day”	A-L Remote	M-Z In-Person

**This alternating pattern will continue throughout the year.*

Please note that on site remote learning spaces for sixth graders include the library and cafeteria where students will have assigned seats by class.

Exceptions: To balance the composition of the class some students had to be grouped outside of their alphabetical assignments above. You will be contacted if this change applies to your child.

Physical Education: All students will travel from their classrooms to the small or large gymnasium for physical education class. Locker Rooms will be closed for the school year. Students should dress comfortably on the days they have physical education. Physical education will be conducted outside as much as possible, weather permitting.

Hand Sanitizer/Wipes: Your child may bring in a personal sized hand sanitizer and/or wipes. Hand sanitizer and wipes must be kept in their backpack, taken out only for use, and then promptly returned to their backpack.

All students will be routinely reminded that handwashing is important and will be provided opportunities to wash their hands and/or use hand sanitizer:

- After blowing their nose, coughing or sneezing.
- After using the restroom.
- Before eating.

- Before and after touching your face.
- After being outside.
- After leaving and returning to the classroom.
- After touching frequently touched areas (e.g., door knobs, handrails. etc.)

**All classrooms and common spaces will be treated nightly with Pure Green24. (PureGreen24 is an EPA registered, broad spectrum antimicrobial disinfectant and deodorizer with unique 24-hour residual effectiveness.)*

A separate district wide communication will be sent out in the coming days regarding building level disinfecting and cleaning procedures.

Supplies: Parents/guardians should bring basic supplies for the first day of school (pencils, notebook, etc.). Teachers will remind parents of future supplies needed on a daily basis. Parents should inform their teacher if they are unable to procure any of the identified items and assistance will be provided to the extent possible.

Although many of you have already purchased school supplies, please see link below for each grade level's supplies:

<https://www.manhassettschools.org/cms/lib/NY01913789/Centricity/ModuleInstance/22817/2020-21%20SCHOOL%20SUPPLIES%20CHART.pdf>

Please join me in welcoming to Shelter Rock the following new staff members and teachers from Munsey Park:

Dr. Gregory DiGiacomo School Psychologist
Nancy Domenech Speech Pathologist (joining us from the secondary school)

Munsey Park Kindergarten Teachers:

Julie Colbert/Jill Snyder
Monica DeCicco
Donna Stoerger
Jennifer Kelly
Katelyn Dussel

Munsey Park Fifth Grade Teachers:

Danielle Mora
Victoria Denihan
Jesse Cohen

Shelter Rock New Teachers/Sections:

1st Grade Michael Longo

3rd Grade Kristin Mulholland

4th Grade Alexandria DiCaterino

5th Grade Ashleigh Jones

Special Education

Hillary Reinke

Stella Gatanas

Dr. Kristi Keingstein

Director of CPSE and Elementary Special Education and Pupil Personnel Services

English as a New Language (ENL)

Victoria Maione

Technology

Kerri Crocco, Staff Developer

I encourage parents/guardians to consider minimizing the amount of times you opt “in” or “out” of remote learning for your child(ren). Please note there is a seven day period to process your request.

For updated information regarding our District’s reopening plan, please visit:

<https://sites.google.com/mufsd.org/reopeningschools/home>

We look forward to safely welcoming back our students and staff in the coming days.

Sincerely,

Rich Roder

Principal

Paulette Williams

Assistant Principal