



SCA Executive Board Meeting Minutes

Date: Friday, June 14, 2019

Call to Order: 9:10 am

Meeting Adjourned: 10:00

**Officers Present: Marybeth Accurso, Nancy Schlaefer,
Beth Miller, Michele Longobardi, Victoria Grassano, Christine
Schwartz, Jill Pullano, Lucy Puma**

**Executive President's Welcome – Marybeth Accurso and
Nancy Schlaefer**

Pledge of Allegiance

Executive Treasurer : Jill Pullano

**Manhaeset SCA Open Executive Board Meeting
Executive Treasurer's Report
June 14, 2019**

Financial Results as of June 12, 2019:

- The SCA Senior Awards totaling \$5,000 were made at the award presentation last week.
- Enrichment bills are still outstanding totaling approximately \$12,000: MP/SR Grade 5 Project Adventure, and the SR Grade 6 Caumsett program as well as the busing invoice. Unfortunately, the MP Grade 6 Anne Frank program was cancelled, which will result in a savings of \$1,000.
- Awaiting check requests for SCA Annual Custodial Gratuities.
- The SCA awarded \$5,000 in Summer Studies Awards. About half of the awards have been paid.
- The College Essay Workshop almost fully enrolled. Instructional Fees will be paid out over the summer.
- MP and SR School Supplies and Spirit Wear orders will be coming in the next few weeks.
- MP Staff Appreciation Luncheon expenses still outstanding. The Prime Catering and printing bills have been paid to date totaling \$2,615.
- MP Splash Splash deposit is upcoming.

2019-2020 Budget:

- **Munsey Park & Shelter Rock:** Is down slightly due to the unpredictability of Extended Extras.
- **Transfer from Savings/ Project Share Carryover:** \$5,800 represents the outstanding balance of Project Share for 2018-2019. \$12,700 is a transfer from savings to support the increased Contribution to CASA.
- **Ways and Means Transfer:** Is budgeted at \$95,000, a decrease from the current amount of \$105,000.
- **Student Assistance:** Increased \$5,000.
- **Summer Studies:** The customary budget amount of \$15,000 has been reinstated for 2019-2020.
- **Project Share:** \$5,800 represents the outstanding balance of Project Share for 2018-2019 carried over to 2019-2020.
- **Elementary Field Trips:** Temporary funding by the SCA for the transportation costs associated with school field trips has ended. This item, which began in 2016 with the failed school budget vote, represents a \$14,000 decrease from 2018-2019.
- **Miscellaneous/ Parent University:** \$1,000 increase over 2018-2019 for future Guidance Counseling Department programming, yet to be determined.
- **College Essay Workshop:** \$10,000 for 2019-2020 College Essay Workshop represents a \$5,000 increase over 2018-2019.
- **Charitable Contributions/ CASA Pledge:** We are matching the current year's pledge of \$32,500, which is a temporary increase over the customary annual pledge of \$10,000, to support the expiration of CASA's federal funding.

Executive Secretary's Report – Lucy Puma

Approval of Minutes:

- Motion to approve the minutes from the April 12, 2019 SCA Open Executive Board Meeting.

Report of Interim Votes:

- The proposal for this year's Summer Studies recipients has been approved by the SCA Executive Board via electronic email on Tuesday, April 16, 2019.
- The proposal to pay \$17,280 for Munsey Park Extended Extras Spring 2019 has been approved by the SCA Executive Board via electronic email on Thursday, May 2, 2019
- The proposal to pay \$3,431.52 for 6th grade Yearbook for Munsey Park has been approved by the SCA Executive Board via electronic email on May 9, 2019.
- The proposal to pay \$2,200 to be paid to Prime Catering for the Munsey Park Staff Appreciation Luncheon has been approved by the SCA Executive Board via electronic email on Saturday, May 11, 2019.
- The proposal to pay \$4,500 to pay Prime Catering for the Secondary School Staff Appreciation Luncheon on May 15th has been approved by the SCA Executive Board via electronic email on Monday, May 13, 2019.
- The proposal to pay expense of \$4,007.89 for SR teacher appreciation luncheon has been approved by the SCA Executive Board via electronic email on Sunday, May 19, 2019
- The proposal to pay \$4,000 to be deposited into the SCA prepaid mail account has been approved by the SCA Executive Board via electronic communication on Thursday, May 23, 2019.
- The proposal to pay \$1,882.82 to Danielle Carroll for SR Staff Appreciation Luncheon Raffle Basket Related expenses has been approved by the SCA Executive Board via electronic communication on Wednesday, May 29, 2019
- The proposal to pay \$5,000 for the Top 20 GPA awards has been approved by the SCA Executive Board via electronic communication on Wednesday, May 29, 2019.
- The proposal to pay the CAT IN THE HAT invoice for \$2500 has been approved by the SCA Executive Board via electronic email on Thursday, May 2, 2019
- The proposal to pay \$289.50 for concert bills has been approved by the SCS Executive Board via electronic email on Thursday, June 6, 2019.

- The proposal to pay \$7,220.07 to Splish Splash for the SR 6th Grade Trip has been approved by the SCA Executive Board via electronic communication on Friday, June 7, 2019.
- The proposal to pay \$6561.24 for Munsey Park/Splish Splash has been approved by the SCA Executive Board via electronic communication on Friday, June 7, 2019.
- The proposal to pay BOCES \$3,555 for 6th-grade Enrichment trip to Caumsett on May 30, 201@ has been approved by the SCA Executive Board via electronic email on Monday, June 10, 2019.
- The proposal to pay the gift of \$75 each for custodian gifts (total of \$675) for nine Shelter Rock Custodians has been approved by the SCA Executive Board via electronic email on Wednesday, June 12, 2019.
- The proposal to pay \$675 (\$75 each) for the Munsey Park custodian end of year gifts has been approved by the SCA Executive Board via electronic communication on Thursday, June 13, 2019.
- The proposal to pay the project adventure invoice of \$6,320 for SR and MP has been approved by the SCA Executive Board via electronic communication on Friday, June 14, 2019.

President's Reports :

High School – Beth Miller

Middle School – Michelle Longobardi

Munsey Park – Christine Schwartz

Shelter Rock – Victoria Grassano

Have a wonderful summer !

CASA Update: Jen DeSena, Executive Director, CASA – Have a wonderful summer. Thank you to the SCA and the Manhasset School district for supporting CASA.

Guidance Update:
meeting.

Jane Grappone – last executive board

Thank you for everything.

Superintendent Update:

Vincent Butera, Superintendent of Schools

Board of Education Update:

Pat Aiken, BOE liaison to SCA
Christine Monterosso, BOE liaison to SCA.
Have a wonderful summer. Thank you to
the current board and SCA.

Respectfully submitted,

Lucy Puma
SCA Executive Board Secretary